



## REGION VII AREA AGENCY ON AGING



DARRYL THOMAS, CHAIR

MONICA FREIER, INTERIM EXECUTIVE DIRECTOR

**TO:** Parties Registered on the RFP Mailing List<sup>ds</sup>

**FROM:** Monica Freier, Interim Executive Director *MF*

**DATE:** May 8, 2025

**SUBJECT:** Call for Letters of Intent

The Region VII Area Agency on Aging is accepting *Letters of Intent* from public, private for-profit and non-profit incorporated entities interested in applying for FY 2026 (October 1, 2025 – September 30, 2026) funds to provide services for persons age 60 and older. The counties included in Region VII AAA are: Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac and Tuscola.

Attached are the geographic service areas, proposed allocations, and the service categories for which funds will be awarded through the competitive FY 2026 Request for Proposal process.

**Please note that the section notes for the Allocation Plan for Multi-Year providers is only available to providers who have received the Multi-Year Contract.** Letters of Intent from other providers will not be accepted for those programs.

All Region VII Area Agency on Aging contractual obligations are subject to the availability of State and Federal funds. (Please note: The funding levels for each service category published in the attachments labeled Annual Allocation Plan for Contracted Services FY 2026 are *subject to change* due to availability of funds from the state and federal government.)

A *Letter of Intent* form is enclosed. Instructions are included on the reverse side of the form. If interested in participating in the FY 2026 Request for Proposal (RFP) process, the *Letter of Intent* form must be completed and submitted to Region VII Area Agency on Aging office on or before 4:00 p.m. on Friday, May 23, 2025.

Please note that these are contracted funds available for the fiscal year beginning October 1, 2025. If you participate in a Purchase of Service program with Region VII AAA or the MI Choice Waiver Program, you are not obligated to take part in this process to participate in those programs.

If you would like additional information, please contact Connie Garcia, Contract Manager, at (989) 893-4506 or 1-800-858-1637.

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

- **COMPLETED LETTER OF INTENT MUST BE RETURNED TO REGION VII AREA AGENCY ON AGING BY FRIDAY, MAY 23, 2025, AT 4:00 P.M.**

## LETTER OF INTENT

### INSTRUCTIONS

1. Organizations wishing to be considered for FY 2026 funding through the RFP process must submit a *Letter of Intent* form. Only one form should be submitted per organization. Public entities, non-profit corporations and for-profit corporations are eligible to participate.
2. To complete the form, fill in the organization name, full address and other identifying information in the top section. In the chart section, indicate the service area number(s), counties and service categories for which your organization intends to apply. The information included in the chart section must correspond to the information presented in the attached memorandum.
3. *Letters of Intent* which identify service categories that are not listed for a specific service area cannot be accepted by Region VII Area Agency on Aging.
4. **Letters of Intent are due** at the Region VII Area Agency on Aging office, 1615 S. Euclid Avenue, Bay City, Michigan 48706 **by 4:00 p.m. Friday, May 23, 2025**. Region VII AAA reserves the right to reject *Letters of Intent* that are not submitted on the proper form, are incomplete or are received after the deadline.
5. Applicants will be notified of the status of their *Letter of Intent* within two (2) weeks of receipt by Region VII AAA. Further instructions and/or application materials will be provided at that time.
6. The Region VII Area Agency on Aging reserves the right to accept or reject any or all *Letters of Intent* and funding proposals submitted thereafter as part of the bid process.
7. Funds awarded through the Region VII AAA require a 10% local match, which may be either cash or in-kind.
8. Questions concerning the *Letter of Intent* should be directed to Connie Garcia, Contract Manager, at (989) 893-4506 or 1-800-858-1637.

**REGION VII AREA AGENCY ON AGING**  
**1615 S. EUCLID AVENUE**  
**BAY CITY, MI 48706**

***FY 2026 - FINAL***

Service Area	County	Service Category	FY 2025	Final FY 2026
1	Bay	Congregate Nutrition	\$80,491	\$62,208
1	"	Home Delivered Meals	299,511	299,546
11	"	Case Coordination & Support	68,685	47,196
11	"	Caregiver Case Management	-	15,466
11	"	Homemaking	75,450	71,114
11	"	Personal Care	26,009	39,029
11	"	Respite Care	12,880	17,304
11	"	Adult Day Care	88,896	105,372
11	"	Caregiver Training	17,986	16,724
11	"	Caregiver Training	17,986	16,724
		<b>SUBTOTAL</b>	<b>\$687,894</b>	<b>\$690,683</b>
2	Clare	Congregate Nutrition	\$26,094	\$21,223
2	"	Home Delivered Meals	134,245	134,280
12	"	Case Coordination & Support	23,576	16,101
12	"	Caregiver Case Management	-	5,276
12	"	Personal Care	21,787	26,229
12	"	Homemaking	37,409	35,931
12	"	Respite Care	16,600	18,109
12	"	Senior Center Staffing	7,087	8,421
12	"	Caregiver Training	7,876	7,015
		<b>SUBTOTAL</b>	<b>\$274,674</b>	<b>\$272,585</b>
3	Gladwin	Congregate Nutrition	\$23,487	\$18,034
3	"	Home Delivered Meals	120,442	120,477
13	"	Case Coordination & Support	21,221	13,682
13	"	Caregiver Case Management	-	4,484
13	"	Personal Care	12,116	13,000
13	"	Homemaking	20,759	23,596
13	"	Respite Care	11,922	12,000
13	"	Senior Center Staffing	6,379	7,713
13	"	Caregiver Training	9,413	8,682
		<b>SUBTOTAL</b>	<b>\$225,739</b>	<b>\$221,668</b>

	County	Service Category	FY 2025	Final FY 2026
4	Gratiot	Congregate Nutrition	\$26,362	\$25,947
4	"	Home Delivered Meals	98,258	98,293
14	"	Case Coordination & Support	23,819	19,685
14	"	Caregiver Case Management	-	6,451
14	"	Home Repair	17,038	15,961
14	"	Chore	7,465	8,526
14	"	Homemaking	23,300	21,491
14	"	Personal Care	22,012	27,443
14	"	Respite Care	8,946	10,791
14	"	Senior Center Staffing	7,160	8,494
14	"	Caregiver Training	10,565	9,513
		<b>SUBTOTAL</b>	<b>\$244,925</b>	<b>\$252,595</b>
5	Isabella	Congregate Nutrition	\$40,690	\$37,296
5	"	Home Delivered Meals	106,677	106,712
15	"	Case Coordination & Support	35,958	28,295
15	"	Caregiver Case Management	-	9,272
15	"	Personal Care	26,063	33,869
15	"	Homemaking	28,539	28,603
15	"	Respite Care	16,530	19,182
15	"	Caregiver Training	16,255	14,742
		<b>SUBTOTAL</b>	<b>\$270,712</b>	<b>\$277,971</b>
6	Midland	Congregate Nutrition	\$57,962	\$49,453
6	"	Home Delivered Meals	194,935	194,962
16	"	Case Coordination & Support	46,533	53,439
16	"	Caregiver Case Management	-	0
16	"	Transportation	25,000	25,000
16	"	Personal Care	16,674	27,025
16	"	Homemaking	36,912	21,076
16	"	Home Repair	26,962	25,884
16	"	Respite Care	22,290	25,807
16	"	Adult Day Care	54,858	81,951
16	"	Caregiver Training	20,859	18,853
		<b>SUBTOTAL</b>	<b>\$502,985</b>	<b>\$523,450</b>
7	Saginaw	Congregate Nutrition	\$132,916	\$113,176
7	"	Home Delivered Meals	444,450	444,485
17	"	Case Coordination & Support	112,574	85,864
17	"	Caregiver Case Management	-	28,135
17	"	Senior Center Operations	13,000	13,000
17	"	Senior Center Staffing	24,616	25,950
17	"	Adult Day Care	156,832	180,016
17	"	Caregiver Training	54,496	49,906
		<b>SUBTOTAL</b>	<b>\$938,884</b>	<b>\$940,532</b>

	County	Service Category	FY 2025	Final FY 2026
8	Huron	Congregate Nutrition	\$31,581	\$23,196
8	"	Home Delivered Meals	160,258	160,293
18	"	Case Coordination & Support	24,174	17,597
18	"	Caregiver Case Management	-	5,767
18	"	Transportation	14,681	14,681
18	"	Chore	4,780	5,842
18	"	Caregiver Training	8,776	7,835
18	"	Personal Care	13,130	17,985
18	"	Respite Care	6,658	8,307
18	"	Homemaking	25,857	25,897
18	"	Senior Center Staffing	17,664	18,998
		SUBTOTAL	\$307,559	\$306,398
9	Sanilac	Congregate Nutrition	\$34,686	\$28,416
9	"	Home Delivered Meals	171,411	171,446
19	"	Case Coordination & Support	26,954	26,954
19	"	Caregiver Case Management	-	7,065
19	"	Transportation	10,924	10,924
19	"	Chore	5,640	6,702
19	"	Caregiver Training	11,230	10,078
19	"	Personal Care	20,441	26,389
19	"	Respite Care	8,119	10,140
19	"	Homemaking	30,547	30,596
19	"	Senior Center Staffing	22,805	24,139
		SUBTOTAL	\$342,757	\$352,849
10	Tuscola	Congregate Nutrition	\$23,096	\$34,876
10	"	Home Delivered Meals	200,000	200,035
20	"	Case Coordination & Support	39,796	39,796
20	"	Caregiver Case Management	-	8,671
20	"	Transportation	14,731	14,731
20	"	Chore	8,998	10,060
20	"	Caregiver Training	12,193	10,780
20	"	Personal Care	33,282	40,582
20	"	Respite Care	9,724	12,204
20	"	Homemaking	40,161	40,220
20	"	Senior Center Staffing	26,950	28,285
		SUBTOTAL	\$408,931	\$440,240
		Total of County Allocations	\$4,205,060	\$4,278,971
21	Saginaw	Personal Care	148,564	172,251
21	"	Homemaking	123,602	123,795
21	"	Respite Care	50,004	58,053
		Saginaw In-Home Subtotal	\$322,170	\$354,099
22	Saginaw	Minority Outreach/Advocacy	75,000	75,000
23	Saginaw	Senior Center Staffing/Minority	13,150	13,150
23	"	Outreach/Transportation	34,194	34,194

24	Thumb	Minority Outreach/Advocacy	20,000	20,000
		Special Programs Subtotal	\$142,344	\$142,344
All 10 Counties		Legal Assistance	56,000	85,876
All 10 Counties		Elder Abuse Prevention	12,161	12,161
		Total Other Programs	\$68,161	\$98,037