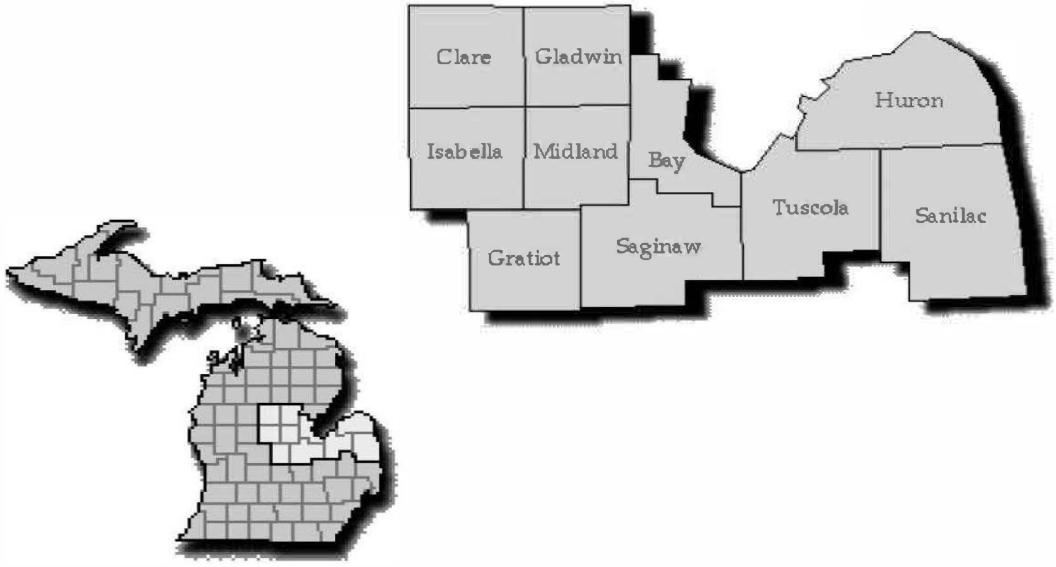
2023—2026 Multi Year Plan

# FY 2025 ANNUAL IMPLEMENTATION PLAN

## REGION VII AREA AGENCY ON AGING 7




**Planning and Service Area**
Bay, Clare, Gladwin, Gratiot, Huron,
Isabella, Midland, Saginaw, Sanilac, Tuscola

**Region VII Area Agency on Aging**
1615 S. Euclid Avenue
Bay City, MI 48706
989-893-4506 (phone)
800-858-1637 (toll-free)
989-893-3770 (fax)
Bob Brown, Executive Director
www.region7aaa.org

**Regional Aging Representative**
**Julie Cortright**
CortrightJ1@michigan.gov
517-282-3748

**Region VII Area Agency On Aging** **FY 2025**

**Table of Contents**

Executive Summary

County/Local Unit of Government Review

Public Hearings

Regional Service Definitions

Access Services

Direct Service Request

Regional Direct Service Request

Approved MYP Program Development Objectives

2025 Program Development Objectives

Supplemental Documents

Planned Service Array

Planned Service Array Narrative

**Region VII Area Agency On Aging** **FY 2025**

**Executive Summary**

**Include a summary that describes the AAA and the implementation plan including a brief description of the PSA, the AAA's mission, and primary focus for FY 2025.**

**Instructions**
**Please include in the Executive Summary a brief description of the following:**

**A. The PSA and any significant new priorities, plans, or objectives set by the AAA for the use of federal and state funding during FY 2025. If there are no new activities or changes, note that in your response.**

**B. Describe how the AAA educates the public, its partners, and service providers on the Administration for Community Living (ACL) and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need including populations that have been historically underserved.**

**C. Current information about contingency planning for potential reduced federal funding (if plans include the pursuit of alternative funding, identify specific funding sources).**

**D. Progress made through advocacy efforts to date and focus of advocacy efforts in FY 2025.**

**E. A brief description of AAA's successes over the past year and any anticipated challenges.**

Region VII Area Agency on Aging (AAA) was established in 1974 following an amendment to the Older Americans Act (OAA). The agency's mission is to provide effective and innovative care to improve the well-being of community residents in Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac, and Tuscola counties using OAA funds, the Medicaid MI Choice home and community-based waiver, grants and local monies to meet the needs of vulnerable older adults and persons with disabilities. Region VII AAA's main office is located in Bay City. Satellite offices are located in Harrison and Bad Axe to more efficiently serve the people of these regions.

On November 1, 2021, Region VII AAA's Sunrise Program of All-Inclusive Care for the Elderly (PACE) located at 5229 Lakeshore Road, Fort Gratiot, Michigan, opened its doors to the first participants, providing services such as primary medical care, hot meals, social activities, rehabilitation services and exercise, social work case management, and health services like dentistry, podiatry, optometry, and audiology. Care is provided by an Interdisciplinary Team (IDT) that is assigned to each participant consisting of the following staff: physician, registered nurse, home care coordinator, masters level social worker, occupational therapist, physical therapist, recreational therapist, registered dietitian, PACE Center Manager, certified nurse assistant, and transportation driver. Presbyterian Villages of Michigan played an integral role in their partnership with Region VII AAA to implement this program. PACE has 49 enrollments currently and is requesting additional slots in order to grow the program.

PLANNED SPECIAL PROJECTS AND PARTNERSHIPS
Region VII AAA is in the beginning stages of the Bad Axe Wellness Center located next to the current senior center at 150 Nugent Road, Bad Axe. The center aims to care for those who are eligible for the Program of All-Inclusive Care for the Elderly (PACE), a benefit providing comprehensive service for senior citizens who are not enrolled in Medicaid or Medicare. This project, in part, was made possible via advocacy efforts by Region VII AAA staff and board members to their local legislators that allowed for a one time one million dollar investment into the center from the Michigan State Operating Budget. A lease for the land has been signed and working with a contractor to start the process.

Region VII AAA was also awarded funds through the American Rescue Plan Act (ARPA). These funds were to be used to assist in specific programs such as Supportive Services (III-B); Congregate Meals (III-C1); Home Delivered Meals (III-C2); National Family Caregiver (III-E); Preventative Health (III-D); Title VII Elder Abuse Prevention; Title VII Ombudsman; and NSIP (Nutrition Services Incentive Program). Funding paid out for each program is as follows: Title III-B $566,569; Congregate Meals C-1 $375,511; Home Delivered Meals C-2 $746,689; Family Caregiver Support III-E $166,469; Preventative Services $46,669. The total paid out to date is $1,901,907. Additionally, Region VII AAA has worked collaboratively with the ACLS Bureau to facilitated the purchase of several equipment and/or infrastructure updates for providers within the our planning and service area. These purchases included a generator for the Antler Arms kitchen in Gladwin County along with HVAC improvements for Clare County Senior Services. Clare County Senior Services also purchased two vehicles to assist with service and meal delivery.

CARE TRANSITIONS COORDINATION AND SUPPORT
The Community Care Transition Program started in 2018. The program is designed as an unskilled care transitions model integrated with skilled medical care in the home. A Community Health Worker (CHW) visits with the client in the hospital room to pitch the program. The CHW will visit the client in the home within 3 days of the hospital discharge. There will be a goal set with the client, helping the patient to connect with needed resources, and also coaches to set up a post-hospitalization provider visit within 7 days of discharge. There will be a connection with the Pharmacist via video conference to review medications.

The CHW will provide follow-up calls every week for the first month, then monthly calls for a year. In the first year, there were 445 Care Transitions completed-- Ascension St. Mary's- 420; Ascension Genesys-25. Hospital re-admissions within 30 days for the same cause: Ascension St. Mary's: 1 (3%); Ascension Genesys 2 (8%); and total of 11 (2.7%). Region VII AAA's Care Transition team will continue to meet with participants that are transitioning from hospital to home in order to minimize the risk of readmission. The CHW or other health care professional will provide proactive discharge planning, extensive coaching, and post discharge supports. This coaching is intended to support adults age 60 or older discharging from a medical care institution to the place they consider to be home preventing re-institutionalization. Care Transitions are currently serving Ascension St. Mary's Hospital and McLaren Bay Region facilities. Care Transition (CT) supports include intake, assessment, a development of service(s) plan, person centered planning, services arranging, primary care follow-up, medical transportation coordination, red flag warning education, medication review and weekly follow up. Region VII was fortunate to be awarded funds through ACL's grant at the beginning of the fiscal year 2023 to help expand our Care Transitions program. With this funding, we were able to identify another local hospital that was interested in launching our CT program. Starting March

2023, we started to see clients at this new partner hospital and are currently working towards seeing an average of 20 clients per week as part of this partnership. Additionally, we are in talks with the other local hospital systems regarding the possibility of further expanding the program to their clients.

Moreover, we are averaging about 10 clients a week at Ascension St. Mary's Hospital in Saginaw and about 20 clients a week at McLaren Bay Regional Hospital. Our goal has been met with the increased number of clients at McLaren Bay Region. Region VII AAA is in talks with McLaren Central Michigan to start a Care Transition program with them. McLaren Central Michigan is working on a transportation system to assist with non-emergent transprotation, so that people are not calling 911 and utilizing the ambulances for non-emergent appointments. That said, Region VII AAA is very proud of our CT program and is working closely with the ACLS Bureau to share best practices.

Region VII AAA was the awardee of a $316,692 grant to provide immunizations and outreach. The Saginaw/Bay Advisory Fund donated $50,000 to this vaccine program. This grant is for any vaccine and we arecurrently targeting the influenza vaccine. Region VII AAA is working with the Bay County Health Department on the grant and looking to serve a head count of 1000 people. Region VII AAA is also working to obtain vaccines by applying to the Saginaw Bay Health Fund. Approximately 400 flyers have been distributed across the 10 county PSA to be given out with the home delivered meals. The vaccines are targeted to the homebound individuals.

MANAGEMENT INITIATIVES/ACCREDITATIONS/CERTIFICATIONS
Region VII's MI Choice Waiver and Care Management programs are accredited through the National Committee for Quality Assurance (NCQA) for Case Management for Long-Term Services and Supports. Region VII AAA received a three year re-accreditation with a score of 99.39% in 2023. Region VII AAA will be undergoing the re-accreditation process during September/October of 2025. Additionally, seventy-nine people completed the Michigan Medicare/Medicaid Assistance Program (MMAP) recertification process last year from May to July, 2023. Thirteen new people attended the initial training as well. Region VII AAA MMAP Department will be offering the new Medicare and You 2024 books in English, Spanish, and Braille.

That said, Region VII AAA's Planning and Service Area (PSA) has a diverse age group, a challenge that Region VII AAA continues to address by understanding the needs of the communities. Region VII AAA plans to utilize the American Rescue Plan Act (ARPA) funds to expand resources for Diversity, Equity, and Inclusion (DEI) training for staff and subcontractors; continued growth of the vaccination program in conjunction with the local health department; and continuation of the dental, vision, and hearing programs. FY23, Dental/Vision/Hearing Programs – 41 participants serviced for hearing, $140,498 spent. 29 participants for vision serviced, $10,857.26 spent. 36 participants served for dental, $65,477 spent.

We will continue to work with our provider network to make long lasting impacts within our PSA. Region VII AAA has utilized grant funding to translate the Region VII Area Agency on Aging brochure into a Spanish version. Region VII AAA has been meeting individually with each provider from the 10 separate counties to develop individualized plans to better serve their communities.

SIGNIFICANT NEW PRIORITIES, PLANS, OR OBJECTIVES
Region VII Area Agency on Aging is advocating to serve the underserved populations. As described in the attached chart, the 10 county PSA has a diverse population of people that represent persons in poverty,

Non-English speaking families, and many minority groups. Region VII AAA is advocating to legislators and representatives for much needed funding to provide home and community based services. In the 10 county PSA, 21.5% of the population is 65 years old or older. Many of these individuals require some type of support that is not available from family or informal supports. The largest communities for the following minority groups are: Black- Saginaw County (19.2%); American Indian/Alaska Native- Isabella County (3.9%); Asian-Midland County (2.3%); Native Hawaiian/Pacific Islander-Gratiot/Isabella/Midland/Saginaw Counties (0.10%); Hispanic/Latinos-Saginaw County (9.3%)/Gratiot County (6.8%)/ Bay County (5.9%). The Non-English speaking counties that have identified other languages spoken in the home are Clare County (5.5%-Spanish/Bangla); Isabella County (5.2%-Spanish); Midland County (4.2%-Spanish/Burmese). The percentage of persons reported being in the poverty level range from Midland County (8.9%) to Saginaw County (18.10%). Region VII AAA also has a goal to serve more of the Black, Indigenous, and People of Color (BIPOC) and Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) communities within our PSA. Region VII AAA has also added 2 minority members to the Advisory Council.

Region VII AAA is also working with the Veterans Administration to help serve the individuals within the 10 county PSA. Based on the current census, veteran numbers are as follows: Bay County-6880; Clare County-2401; Gladwin County-1952; Gratiot County-1942; Huron County- 1785; Isabella County-2966; Midland County-4916; Saginaw County-10,539; Sanilac County-2591; and Tuscola County. This is a total count of 39,097 veterans that are within the 10 county PSA. Region VII AAA has had the opportunity to add a Veterans Administration Representative to the Advisory Council. He is working with Region VII's MI Choice Waiver program to send referrals to connect veterans with services who may qualify. There is also collaboration between Region VII AAA and the VA to share resources for the aging population and hoping to serve more veterans. In meeting with the VA representatives, the VA will begin sending referrals to the Senior Community Service Employment Program (SCSEP) that assists seniors over 55 years of age with training to potentially gain employment. Region VII will meet quarterly to share updates and new information. With this information, we will be able to target more efforts into spreading the word that services are available.

Last but not least, Region VII AAA's Executive Director has been chosen to sit on the Michigan State Housing Development Authority (MSHDA) Equity Advisory Committee.

FY 2025 ADVOCACY EFFORTS
Region VII AAA's Executive Director has been meeting with State Representatives and Legislators to advocate to increase funding for the Older Americans Act. Additionally, all of the management staff have been doing presentations to local villages, townships, municipalities, etc. to share how important these services are to the community and what the millages are helping fund.

The Board of Directors has three individuals who are a part of the Michigan State Advisory Council (MSAC) who meet monthly in Lansing to advocate for seniors and especially the programs that directly affect the aging population. These individuals report back at the following meeting for any new updates.

Region VII AAA will also seek out additional funding for programs through grants and any other opportunities as able.

CHALLENGES GOING INTO FY 2025
Region VII AAA will continue to make their presence out in the community to let people know about the

services that are available. We will continue to build and strengthen partnerships within the communities. We will continue to build/maintain the census in all programs going forward. We will support agencies to obtain/maintain adequate caregivers to provide the in home services to clients.

PLANS FOR POTENTIAL REDUCTION OF FUNDS
Region VII AAA will develope a plan to continue with business at a reduced funding level.
Every attempt will be made to continue providing services as usual for as long as possible.
Region VII will identify our most at-risk clients and using the funds available to assist them first. Service delivery will be modified to maintain critical nutrition and in-home services for the most vulnerable older adults in our 10 county region. A priority scale would be created to assist those in the greatest need.

**County/Local Unit of Government Review**

**The Michigan Department of Health and Human Services (MDHHS) recognizes the importance of local collaboration including consultation of the complete AIP for each AAA with their county/local unit of government to encourage and foster collaboration between Older Americans Act (OAA) programming and that provided by other non OAA resources.**

**The Area Agency on Aging (AAA) must send a notification of the complete AIP to the chairperson of each County Board of Commissioners. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. For a Planning and Service Area (PSA) comprised of a single county or portion of the county, notification of the AIP is to be sent to each local unit of government. The AAA must notify their Bureau of Aging, Community Living, and Supports (ACLS Bureau) Field Representative by July 22, 2024, of any comments or feedback received from their county/local unit of government. If no comments or feedback were received, please indicate that in your response. AAAs are encouraged to provide a copy of their official press release for public hearing to their county/local unit of government as well. The AAA may use electronic communication, including email and website-based documents, as an option for local government notification and consultation of the AIP. To employ this option, the AAA must do the following:**

**• Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the AAA's website.**

**• Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.**

**• Be available to discuss the AIP with local government officials, if requested.**

**• Request email notification from the local unit of government of their feedback of the AIP or concerns.**

**<u>Instructions</u>**
**Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government to gain support.**

**<u>TRIBAL NOTIFICATION</u>**
**The Michigan Department of Health and Human Services (MDHHS) has an established relationship of working directly with the Federally Recognized Sovereign Indian Tribes of Michigan (Tribes). As part of this work, MDHHS recognizes the importance of Tribal notification including consultation of the complete AIP for each AAA within their PSA to encourage and foster collaboration between Title III and Title VI programming as outlined in the Older Americans Act (OAA).**

**AAAs, please send an official notification of your complete AIP for any Tribe(s) within your PSA for their review and consultation. If there are no Tribes within the PSA, please indicate that in your response and if a Tribe crosses more than one PSA, each AAA is still expected to send their AIP to Tribes within the PSA. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. The AAA will notify their ACLS Bureau Field**

**Representative by July 22, 2024, of any comments or feedback received from their Tribe(s). If no comments or feedback are received, please indicate that in your response. The AAA may use electronic communication, including email and website-based documents, as an option for Tribe notification and consultation of the AIP. To employ this option, the AAA must do the following:**

**• Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the Chairperson of the Tribal Council advising them of the availability of the final draft AIP on the AAA's website (instructions for how to view and print the document must be included).**

**• Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.**

**• Be available to discuss the AIP with Tribal elders and/or Tribal officials, if requested.**

**• Request email notification from the Tribe of their comments and feedback of the AIP or concerns.**

**Instructions**

**Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate Tribe(s) within your PSA for notification and consultation. Describe any current and future collaborative efforts with Tribe(s) within your PSA including any anticipated outreach efforts. AAAs, note whether your Policy and Advisory Boards have representation from the Tribe(s) and/or elders within your PSA. If not, describe the AAAs efforts to build and foster relationships with the Tribe(s) to encourage potential representation on these respective boards.**

By June 21, 2024, Region VII AAA will send a copy of the Annual Implementation Plan (AIP) to the Chair of each of the County Commissions in the Planning and Service Area and to the Chief of the Saginaw Chippewa Indian Tribe with a cover letter requesting feedback of the plans by July 22, 2024. The letter will invite Commissioners to request a presentation about the plans. This correspondence will be sent by Certified U.S. Mail including a return receipt, along with an emailed copy to each entity.

In regards to tribal engagement, Region VII AAA has a member of the Saginaw Chippewa Indian Tribe on the Board of Directors and plans to work with this individual to increase tribal engagement and interaction.

**Region VII Area Agency On Aging** **FY 2025**

**Public Hearings**

**At least one public hearing on the FY 2025 AIP must be held in the PSA. Hearing(s) must be made accessible to all. Persons need not be present at the hearing(s) to provide testimony. E-mail and written testimony must be accepted for at least a 30-day period beginning when the summary of the AIP is made available.**

**The AAA must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the public about the hearing(s). Acceptable posting methods include, but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; as well as news sources geared toward communities of color, tribal, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+), immigrant communities and/or other underrepresented groups; presentation on the AAA's website, along with communication via email and social media referring to the notice; press releases and public service announcements; and a notice to AAA partners, service provider agencies, older adult organizations, and local units of government. See Operating Standards for AAAs, Section B-2 #3. The public hearing notice should be available at least 30 days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least 14 days prior to the hearing, along with information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).**

**Instructions**
**Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload on this tab.**

**In addition, the AAA should also upload a copy of your official notice and/or press release(s) for a public hearing. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and any impacts on the AIP. Describe how the AAA factored the accessibility issues of the service population and others in choosing the format of the meeting.**

**For FY 2025, AAAs please describe how the agency involved the Policy and Advisory Boards with encouraging and promoting participation at the public hearings(s). Did a representative from either the Policy and/or Advisory Board attend the hearing(s)?**

| Date | Location | Time | Barrier Free? | No. of Attendees |
|---|---|---|---|---|
| 05/16/2024 | ZOOM | 02:00 PM | Yes | 9 |
| 05/20/2024 | ZOOM | 10:00 AM | Yes | 17 |
| 05/16/2024 | 1615 S. Euclid | 02:00 PM | Yes | 7 |

Notification for the public hearings was given to three local newspapers for May 3, 2024, listed on our

website, and sent out to all of our vendors via email and Vendor View.
Notices were sent to three newspapers within Region VII AAA's PSA (The Saginaw News, Cass River Trader, and Morning Sun), posted on the agency's website, and distributed to the Board, Advisory Committee, and vendors in the 10-county region. A public hearing flyer was also distributed to AAA Partners, service providers, and older adults via email and social media. The flyer included several ways to participate in the hearing. Participants could join in person, via Zoom on a computer or smart cell phone, or to call in to listen to the presentation and discussion after. Phone numbers and links were listed on the flyer for ease of participation.

The Saginaw News was chosen as it has the highest representation of Black and Hispanic population. The Morning Sun was chosen as it is circulated in Isabella County and has a large population of tribal members. The Cass River Trader was chosen as it represents many of the underserved populations in rural communities.

Two public hearings took place on Thursday, May 16, 2024 both virtual (ZOOM) and in-person held at 1615 S. Euclid Ave., Bay City, MI 48706 and Monday, May 20, 2024 via virtual (Zoom).
Slides were presented by Region VII AAA that reviewed the FY 2025 AIP which outlines how the federal and state funding will be used for programs and services benefiting older adults in Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac, and Tuscola counties. There were no questions at either meeting.
The draft summary of the proposed plan was available on Friday, May 10, 2024 on the website, or by calling the main office for a copy. A deadline of May 21, 2024 will be given for any written testimony.

**Region VII Area Agency On Aging** **FY 2025**

**Regional Service Definitions**

**If the AAA is proposing to fund a new (not previously approved in this multi-year planning cycle) service category that is not included in the Operating Standards for Service Programs, then information about the proposed service category must be included in this section.**

**Instructions**
**Enter the new regional service name, identify the service category, and fund source, include unit of service, minimum standards and why activities cannot be funded under an existing service definition.**

| Service Name/Definition |
|---|
| |

Rationale (Explain why activities cannot be funded under an existing service definition.)

| Service Category | Fund Source | | | Unit of Service |
|---|---|---|---|---|
| Access | Title III PartB | Title III PartD | Title III PartE | |
| In-Home | Title VII | State Alternative Care | State Access | |
| Community | State In-home | State Respite | | |
| | Other _____ | | | |

**Minimum Standards**

**Region VII Area Agency On Aging** **FY 2025**

**Access Services**

**Access services may be provided to older adults directly through the AAA without a direct service provision request. These services include Care Transition Coordination & Support; Care Management; Case Coordination and Support; Options Counseling; Disaster Advocacy and Outreach Programs; Information and Assistance; Outreach, with specific attention to outreach with underserved populations, and Merit Award Trust Fund/State Caregiver Support-funded transportation. If the AAA is planning to provide any of the above noted access services directly during FY 2025, complete this section.**

**Instructions**
**Select from the list of access services those services the AAA plans to provide directly during FY 2025, and provide the information requested. Specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.**

**The Area Plan Grant Budget that is uploaded and saved in AMPS must include each access service to be provided directly in the Direct Service Budget details tab. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget's Support Services Detail tab. The method of provision must be specified in the Service Summary tab.**

**Care Management**

| | | | |
|---|---|---|---|
| Starting Date | 10/01/2024 | Ending Date | 09/30/2025 |
| Total of Federal Dollars | $0.00 | Total of State Dollars | $473,831.00 |

Geographic area to be served

All 10 counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

Region VII AAA expects to continue with the following goals:

Goal 1. Ensure appropriate care delivery to program participants.

Expected Outcome: Program participants will receive necessary assistance to maintain living in their home through an initial assessment and then quarterly in-home re-assessments; whereby, person-centered plans with emphasis on use of community resources will be developed by un-biased and professional Support Coordinators.

Actual Outcome: Program participants receive an initial assessment and regularly scheduled re-assessments by a licensed Social Worker and a Registered Nurse to ensure that the participant's needs are met. During this visit, services, medications, and providers are reviewed/updated with the participant. If additional services are required, services will be put in place or a referral will be made to other community resources such as the MI Choice Medicaid Waiver Program, legal Services, home delivered meals, transportation to medical appointments, etc. Monthly monitoring calls are made to the participant to see if there are any changes in participant's condition or have any additional needs.

**Region VII Area Agency On Aging** **FY 2025**

Goal 2. Build and maintain professional relationships to ensure that quality care is provided to program participants.

Expected Outcome: Support Coordinators' knowledge of community resources and communication with caregivers and service providers will ensure that each client receives quality care from trained professionals. On-site provider monitoring by trained staff and semi-annual peer review processes reinforces the commitment to quality care.

Actual Outcome: Support Coordinators have access to a resource guide that is on Region VII's local server and also can ask Region VII AAA's I&A department for additional resources. Supports Coordinators also communicate with providers regarding the care of participants via Vendor View and telephone. There is communication with caregivers when completing an in-home visit or when the participant requests assistance making calls. Provider monitoring are scheduled with the providers to ensure that they are in compliance. Peer review is completed semi-annually. Providers are also required to attend semi-annual training to review any new guidance and review requirements to ensure that any new staff will have the information that is needed.

Goal 3. Enhance the agency's Quality Management Plan.

Expected Outcome: Region VII AAA Support Coordinators along with the agency's Quality Assurance Manager will ensure that program participants receive optimal person-centered, high-quality care that meets or exceeds the established standards of care set forth by the Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau).

Actual Outcome: The Quality Assurance Department reviews charts at least quarterly to ensure that services are provided according to the ACLS Bureau and MDHHS guidelines. These reviews are shared with the managers and support coordinators. Educational trainings are provided to increase knowledge and meet the standards set forth.

Goal 4. Continue attendance at Care Management meetings sponsored by ACLS Bureau.

Expected Outcome: Maintain on-going communication with ACLS Bureau's staff regarding Care Management policies, procedures, and practices.

Actual Outcome: Staff participate in on-going meetings in person and/or virtual to review care Management policies, procedures, and practices. Attendance is recorded for any meetings.
Goal 5. Participate in training opportunities related to Person-Centered Planning
Actual Outcome: Staff have received education on Person-centered Training. The training includes honoring the choices/preferences of the individual based on their assessment needs and objectives. Assisting the participant to be as independent as possible.

| | | | | |
|---|---|---|---|---|
| Number of client pre-screenings: | Current Year: | 92 | Planned Next Year: | 92 |
| Number of initial client assessments: | Current Year: | 36 | Planned Next Year: | 36 |
| Number of initial client care plans: | Current Year: | 36 | Planned Next Year: | 36 |
| Total number of clients (carry over plus new): | Current Year: | 158 | Planned Next Year: | 158 |

**Region VII Area Agency On Aging** **FY 2025**

Staff to client ratio (Active and maintenance per Full time care manager): Current Year: 1:6 Planned Next Year: 1:6

**Information and Assistance**

| | | | |
|---|---|---|---|
| Starting Date | 10/01/2024 | Ending Date | 09/30/2025 |
| Total of Federal Dollars | $0.00 | Total of State Dollars | $74,953.00 |

Geographic area to be served

All 10 counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

Goal 1. Maintain and update the agency's Information and Assistance database to include services and resources that meet the needs of older adults and persons with disabilities.

Expected Outcome: Staff will monitor the Information and Assistance database to ensure that the most recent data is available and accurate.

Actual Outcome: Staff update the community resources on a regular basis to ensure that information is accurate and up to date. As new resources become available, they are added to the database.
Goal 2. Continue to promote professionalism, education, and quality improvement of Information and Assistance.

Expected Outcome: Staff will participate in inter-departmental meetings at the agency to ensure that information and programs are current and communicated. Region VII AAA continues to require staff to be certified by the Alliance of Information and Referral System (AIRS) and conducts random monthly quality assurance surveys of 10% of all calls. Additionally, the agency website www.region7aaa.org will continue to be updated. Staff will continue to support the Medicare Medicaid Assistance Program (MMAP).

Actual Outcome: Staff attend monthly all staff meetings to share information on new programs and resources. All staff are certified in AIRs. Monthly quality assurance surveys are completed with at least 10% of calls completed. The agency website is updated on a monthly basis. The Medicare Medicaid Assistance Program takes appointments in person and via phone calls.

Goal 3. Enhance marketing efforts of Information and Assistance.

Expected Outcome: Increased number of calls to Information and Assistance.

Actual Outcome: The calls have doubled in volume in the last fiscal year. The Information and Assistance are also taking walk-in appointments to accommodate in-person inquiries.

**Outreach**

| | | | |
|---|---|---|---|
| Starting Date | 10/01/2024 | Ending Date | 09/30/2025 |
| Total of Federal Dollars | $129,194.00 | Total of State Dollars | $0.00 |

Geographic area to be served

All 10 counties

**Region VII Area Agency On Aging** **FY 2025**

**Specify the planned goals and activities that will be undertaken to provide the service.**

Goal 1. Enhance outreach efforts of Region VII AAA.

Region VII AAA Executive Director, management and staff will continue to present information about available home and community-based services for older adults and persons with disabilities to all local governments, i.e. city/village councils, townships, elected officials and other influential groups within the PSA.

Additional outreach and partner development is planned and will involve businesses, healthcare entities, and community-based organizations.

Actual Outcome: The Executive Director, Board of Directors, Advisory Council Members, Managers, and staff have been reaching out to legislators and senators, community leaders, religious leaders, community groups, medical facilities, etc. to share service opportunities that Region VII AAA can provide to the aging community.

**Care Transition Coordination and Support**

| | | | |
|---|---|---|---|
| Starting Date | 10/01/2024 | Ending Date | 09/30/2025 |
| Total of Federal Dollars | $0.00 | Total of State Dollars | $100,000.00 |

Geographic area to be served

All 10 counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

Region VII AAA's Care Transitions team will continue to meet with participants that are transitioning from hospital to home in order to minimize the risk of readmission. The Community Health Worker (CHW) or other health care professional will provide proactive discharge planning, extensive coaching, and post discharge supports. This coaching is intended to support adults age 60 or older discharging from a medical care institution to the place they consider to be home preventing re-institutionalization. Care Transitions are currently serving Ascension St. Mary's and McLaren Bay Region facilities.

Care Transition (CT) supports include intake, assessment, a development of service(s) plan, person centered planning, services arranging, primary care follow-up, medical transportation coordination, red flag warning education, medication review and weekly follow up.

The Care Transition program has expanded to 3 facilities and are expecting to see at least 30 participants per week. Future expansions are hopeful as hospital mergers would allow for more programs to serve a larger population of clientele.

| | | | | |
|---|---|---|---|---|
| Number of client pre-screenings: | Current Year: | 1,078 | Planned Next Year: | 2,500 |
| Number of initial client assessments: | Current Year: | 505 | Planned Next Year: | 1,400 |
| Number of initial client care plans: | Current Year: | 505 | Planned Next Year: | 1,400 |
| Total number of clients (carry over plus new): | Current Year: | 748 | Planned Next Year: | 2,000 |
| Staff to client ratio (Active and maintenance per Full time care manager): | Current Year: | 1:62 | Planned Next Year: | 1:60 |

**Region VII Area Agency On Aging** **FY 2025**

**Direct Service Request**

**This section applies only if the AAA is submitting a new request to provide an in-home, community, or nutrition service directly that was not previously approved in this multi-year planning cycle.**

**It is expected that in-home, community, and nutrition services will be provided under contracts with community-based service providers, but when appropriate, AAAs can request to provide these services directly. Direct service provision requests must be approved by the Commission on Services to the Aging (CSA). Direct service provision is defined as "providing a service directly to a senior, such as preparing meals, doing chore services, or working with seniors in an adult day setting." Direct service provision by the AAA may be appropriate when, in the judgment of the ACLS Bureau: A) provision is necessary to ensure an adequate supply; B) the service is directly related to the AAA's administrative functions; or C) a service can be provided by the AAA more economically than any available contractor, and with comparable quality.**

**Instructions**
**Select the service from the list and enter the information requested pertaining to basis, justification, and public hearing discussion for any new Direct Service Request for FY 2025. Specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.**

**Direct service budget details for FY 2025 are to be included under the Direct Service Budget tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified on the Support Services Detail page.**

**Please skip this section if the AAA is not submitting a new request to provide an in-home, community, or nutrition service directly during FY 2025.**

**Medication Management**

Total of Federal Dollars $0.00 Total of State Dollars $110.000.00

Geographic Area Served All 10 counties

**Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.**
Direct assistance in managing the use of both prescription and over-the-counter (OTC) medication.

Allowable program components include:

Face-to-face review of client's prescription, OTC medication regimen, and use of herbs and dietary supplements.

Regular set-up of medication regimen (Rx pills, Rx injectables, and OTC medications).

Monitoring of compliance with medication regimen.

Cueing via home-visit or telephone call.

Communicating with referral sources (physicians, family members, primary care givers, etc.) regarding compliance with medication regimen.

Family, caregiver, and client education and training.

The program shall employ a licensed Pharmacist who supervises program staff and is available to staff when they are in a client's home or making telephone reminder calls. Each program shall employ program staff who are appropriately licensed, certified, trained, oriented, and supervised.

The supervising Pharmacist shall review and evaluate the medication management care plan and the complete medication regimen, including prescription and OTC medications, dietary supplements and herbal remedies, with each client and appropriate caregiver. Each program shall implement a procedure for notifying the client's physician(s) of all medications being managed.

The program shall be operated within the five basic levels of service as follows:

Level 1: Telephone reminder call/cueing with maintenance of appropriate documentation. Program staff performing this level of service shall be delegated by the supervising nurse.

Level 2: In-home monitoring visit/cueing with maintenance of appropriate documentation.

Level 3: In-home medication set up, instructions, and passing and /or assistance with medications (e.g., putting in eye drops, giving pills and injections). Program staff performing level 3 services shall be delegated by the supervising nurse.

Level 4: The program shall maintain an individual medication log for each client that contains the following information:
a. Each medication being taken.
b. The dosage for each medication.
c. Label instructions for use for each medication.
d. Level of service provided and initials of person providing service.
e. Date and time for each time services are provided.

Level 5: The program shall report any change in a client's condition to the client's physician (s) immediately.

**Region VII Area Agency On Aging** **FY 2025**

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**
**(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
**(B) Such services are directly related to the Area Agency's administrative functions.**
**(C) Such services can be provided more economically and with comparable quality by the Area Agency.**

(A) Provision of the Medication Management by Region VII AAA is necessary to assure an adequate supply of assistance with healthcare.

(B) Healthcare services provided by the Pharmacist are directly related to Region VII AAA's Administrative functions and will be coordinated with other services to assure optimal health and wellbeing of persons served.

(C) Region VII AAA has been providing Medication Management services under a contract with a local hospital.

**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

The agency has a licensed Pharmacist who has the capacity to provide the service. Region VII AAA has the administrative functions in place to provide, document, and bill for the services and will achieve an economy of scale by providing this service directly.

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**

Presented the slides that included all information about Medication Management. Discussed the process Region VII AAA uses to provide this service. No questions were asked.

**Friendly reassurance**

| | | | |
|---|---|---|---|
| Total of Federal Dollars | $24,166.00 | Total of State Dollars | $0.00 |
| Geographic Area Served | All 10 Counties | | |

**Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.**

Goal: To make regular contact, through either telephone or in-home visits, with home-bound older persons to assure their well-being and safety and to provide companionship and social interaction

**Region VII Area Agency On Aging** **FY 2025**

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**
**(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
**(B) Such services are directly related to the Area Agency's administrative functions.**
**(C) Such services can be provided more economically and with comparable quality by the Area Agency.**

(A) Friendly Reassurance service by Region VII AAA is necessary to ensure the well-being of our clients.

(B) Friendly Reassurance services are directly related to Region VII AAA's administrative functions and will be coordinated with other services to assure optimal health and well-being of persons served.

(C) Region VII AAA will economically provide this important Friendly Reassurance service.

**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

Region VII AAA is uniquely qualified to administer the Friendly Reassurance service, and this program will allow one person at Region VII AAA to provide the service to all 10 counties. Region VII AAA, as a service provider, is locally based yet not restricted by county actions. Region VII AAA is able to still check on clients even when county services are closed due to weather, emergencies, or disasters.

The regular calls and/or visits assure that any possible changes in the client's health are identified and recorded, helps reduce isolation, and allows clients to feel more connected to the community by enabling them to remain independent in their own homes.

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**
Presented the slides that included all information about Friendly Reassurance. Discussed the process Region VII AAA uses to provide this service. No questions were asked.

**Region VII Area Agency On Aging** **FY 2025**

**Regional Direct Service Request**

**This section applies only if the AAA is submitting a new request to provide a regional service directly that was not previously approved in the multi-year planning cycle.**

**It is expected that regionally defined services, as identified in the category above, will be provided under contract with community-based service providers, but when appropriate, a regional service provision request may be approved by the CSA to be provided directly. The basis for requesting direct provision of a regional direct service by the AAA would be if, in the judgment of the ACLS Bureau: A) provision is necessary to assure an adequate supply; B) the service is directly related to the AAA's administrative functions; or C) a service can be provided by the AAA more economically than any available contractor, and with comparable quality.**

**Instructions**
**AAAs that have a new request to provide a regional service directly must complete this tab for each service category. Enter the regional service name in the box and click "Add." The regional service name will appear in the dialog box on the left after the screen refreshes. Select the link for the newly added regional direct service and enter the information requested pertaining to basis, justification, and public hearing discussion for any new regional direct service request for FY 2025. Also specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.**

**Regional Direct Service Budget details for FY 2025 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget, Support Services Detail page.**

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

**Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.**

**Region VII Area Agency On Aging** **FY 2025**

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**
**(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
**(B) Such services are directly related to the Area Agency's administrative functions.**
**(C) Such services can be provided more economically and with comparable quality by the Area Agency.**

**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**

**Region VII Area Agency On Aging** **FY 2025**

**Approved MYP Program Development Objectives**

**APPROVED MYP GOALS AND OBJECTIVES**
**Goals and objectives previously set by the AAA and approved by the CSA in this multi-year planning cycle are included as read-only. For each of these established objectives, a text box is included for the AAA to provide information on progress toward the objectives to date. This text box is editable.**

**Instructions**
**Please provide information on progress to date for each established objective under the section tab entitled "Progress."**

**For the Diversity, Equity, and Inclusion (DEI) objective, the ACLS Bureau Operating Standards for AAAs have long required that preference be given to serving older persons in greatest social or economic need with particular attention to low-income minority elderly.**

***Please refer to Operating Standards for AAAs sections C-2 and C-4 along with the Document Library for the ACLS Bureau training completed on Embedding Diversity, Equity & Inclusion (DEI) within Aging Services across Michigan for the MYP Cycle.***

**Within the progress tab, ensure to address, at a minimum, the below:**

**Objective 1- Increase services provided to veterans Black, Indigenous (Tribal), and People of Color (BIPOC), and LGBTQ+ seniors served in your region. Please share progress made from FY 2023 through FY 2024 on this objective including any data that the AAA has collected and/or tracked that supports efforts to outreach and/or serve more BIPOC and LGBTQ+ seniors within the PSA. New for FY 2025 AIP, AAAs please describe current methods of outreach and/or targeting of older adults who have served in the US military and ways the AAA could potentially increase services and coordination for veterans and their spouses within the PSA.**

**Objective 2- Increase the number of AAA staff, providers, caregivers, and volunteers trained in implicit bias, cultural competencies, and root causes of racism. Please describe how the AAA ensures cultural competency trainings reflect the demographics of the seniors residing within the PSA and how the AAA evaluates how staff, providers, caregivers, and volunteers apply this training.**

**Objective 3- Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve. Please include the top 3 requested linguistic translation services for your PSA. How does the AAA ensure staff are trained to identify a possible linguistic translation need of a senior, caregiver, and/or family member?**

**Area Agency on Aging Goal**

**A. Provide training, resources, and technical assistance to vendors, caregivers, and staff regarding implicit bias, cultural competencies, and root causes of racism.**

Objectives

**Region VII Area Agency On Aging** **FY 2025**

1. Increase the number of well-trained, qualified, and supportive multicultural direct care workers through collaboration by elevating the workforce, improving retention, promoting its collective value, and supporting opportunities to increase wages.
   Timeline: 10/01/2022 to 09/30/2025

Progress
In FY 2024, the following trainings were provided to staff:
* Diversity and Inclusion
* Corporate Compliance
* False Claims Act
* HIPAA Compliance
* HIPPA Privacy and Security
* Implicit Bias
* Unconscious Bias
* Team Working Excellence
* A Safe Workplace-OSHA and Right-to-Know Laws in the US
* Fire Safety Training
* Infection Control Overview
* Reducing the Spread of Infection
* Abuse and Elder Justice
* Communication and Ethics
* Communicating Effectively
* Mental Health at Work
* Understanding Cyber Security
* Understanding Sexual Harassment
* Blood Bourne Pathogens and Your Exposure Control Plan
* CPR/First Aid
* Introduction to LGBTQ+ Older Adults
* BIPOC training

Direct Care Workers received premium pay in addition to their regular wages as a means to retain workers. In FY 2024, staff and providers will be mandated to participate in additional trainings.

**B. Partner with local minority agencies to ensure services for all clients, including people of color and the LGBTQ+ communities.**

Objectives

1. Identify local minority agencies servicing seniors.
   Timeline: 10/01/2022 to 09/30/2025

Progress
On March 3, 2023, Region VII AAA partnered with MiGen-Michigan LGBTQ+ Elders Network to provide and synchronous/instructor-led training. The training was offered to all of the providers in the network as well as the staff of Region VII AAA.

On January 14, 2024, a BIPOC training was provided to vendors in the PSA Network.

Information and Assistance has LGBTQ+ friendly resources available to share with the community if they are requested. Region VII AAA has participated in the PRIDE event for 2 years in a row providing information on services that are offered. This is an annual event. Information and Assistance also has LGBTQ+ friendly resources available.

Outreach will continue to be provided to all areas of the PSA reaching a diverse group of people. Region VII AAA also is reaching out to local community leaders to share information on services that are available.

Region VII AAA has been collaborating with MPH Salud which is a Hispanic Outreach Program for Community Health Workers. Region VII AAA is learning how to reach immigrant elders and get services to them. It has been learned that language is not the biggest barrier, but the knowledge that services are available. Several staff have been participating in monthly meetings. Region VII staff or translators would be able to communicate with non-English speaking people if services were needed.

Region VII has a Board of Directors member who serves on the Michigan Seniors Advocates Council and is also a member of the Saginaw Chippewa Indian Tribe. He has been actively involved in the Aging in Place initiative. Region VII AAA Advisory Council has recently added two new Minority Representative seats to help reach out to the minority population and spread the word of the available services. They are going to senior centers and congregate meal sites to share the information about services that may be available to them. Region VII AAA also has a Veteran's Administration representative on the Advisory Council. With the collaboration between Region VII AAA and Veterans Administration there has been several referrals to the MI Choice Waiver Program to assists veterans with much needed services. Additionally, there is also a collaboration between the two agencies to work with older adults who need additional training for the 55+ community in the Senior Community Service Employment Program (SCSEP).

**C. Identify additional vendors to provide linguistic translation services and communications based on the cultural needs in our 10-county PSA, and inform current providers of these services.**

Objectives

1. Research and identify linguistic providers of need
   Timeline: 10/01/2022 to 09/30/2025

Progress
On several occasions, Region VII AAA has reached out to V.O.I. C. E. - Valley Organization for Improved Communications and Equality for the Deaf and Hard of Hearing. The Medicare and Medicaid Assistance Program (MMAP) had a client who was deaf and needed a sign language interpreter. This agency came to the Region VII AAA office to translate for her appointments. V.O.I.C.E. also has interpreters for other languages such as Spanish and Mandarin. Region VII AAA has the ability to use the V.O.I.C.E. services as needed.

MMAP has also requested Medicare and You 2024 books in English, Spanish, and Braille.

Region VII AAA has received a grant to translate the agency brochure in Spanish. These brochures have been shared throughout the PSA to spread the awareness that services are available for all people of the community. Region VII AAA staff, Board, and Advisory Council members are distributing them in all 10 counties.

Staff are trained to be culturally sensitive and recognize body language and ask if the person requesting/needing services would like to have a representative or other support to be with them to attend a meeting. If a translator is needed, Region VII AAA would be able to accommodate this request. Region VII AAA also has several bilingual speaking staff. Staff are also required to take Diversity, Equity, and Inclusion training as well as Unconscious Bias training.

**D. Continue the work previously done under the No Wrong Door Grant to connect seniors experiencing social isolation with their family, friends, doctors, etc. by providing technology (e.g. Tablets/IPads)**

Objectives

1. Find someone to research and identify partners to continue with the program
   Timeline: 10/01/2022 to 09/30/2025

Progress
The No Wrong Door Grant has ended, but Region VII AAA has a Friendly Reassurance Program to help seniors with isolation and resources. These seniors receive weekly, biweekly, or monthly check in calls to see how they are doing and if they need resources such as rides to doctor appointments.

Region VII AAA will continue to look for new opportunities to assist the seniors of our community.

Region VII was able to give an additional 10 tablets to seniors in January 2023.

**Region VII Area Agency On Aging** **FY 2025**

**2025 Program Development Objectives**

**FY 2025 AIP COLLABORATION WITH STATE PLAN GOALS**

**Please provide information for any new goals and objectives that are proposed by the AAA during FY 2025.**

**Instructions**
**The AAA may enter a new goal in the appropriate text box. It is acceptable, though not required, if some of the AAA's goals correspond to the ACLS Bureau's state plan goals. There is an entry box to identify which, if any, state plan goal(s) correlate with the entered goal. See the Document Library for Michigan's State Plan on Aging for FY 2024 – FY 2026.**

**A narrative for each goal should be entered in the appropriate text box. Enter objectives related to each program development goal in the appropriate text box.**

**Complete the information in the text boxes for the timeline, planned activities and expected outcomes for each objective (see Document Library for additional instructions on completing this section).**

**Area Agency on Aging Goal**

**A.**
State Goal Match:

Narrative

Objectives

1.
Timeline: to

Activities

Expected Outcome

**Region VII Area Agency On Aging** **FY 2025**

**Supplemental Documents**

**Document A: Policy Board Membership (Required).**

**Document B: Advisory Council Membership (Required).**

**SUPPLEMENTAL DOCUMENTS FOR SPECIAL APPROVAL**
**Select the supplemental document(s) from the list below only if applicable to the AAA's FY 2025 AIP. Provide all requested information for each selected document. Note that older versions of these documents will not be accepted and should not be uploaded as separate documents.**

**Document C: Proposal Selection Criteria - should only be completed if there are new or changed criteria for selecting providers (only if applicable).**

**Document D: Cash-In-Lieu-Of-Commodity Agreement (only if applicable).**

**Document E: Waiver of Minimum Percentage of a Priority Service Category (only if applicable).**

**Document F: Request to Transfer Funds (only if applicable).**

**Region VII Area Agency On Aging** **FY 2025**

## SUPPLEMENTAL DOCUMENT A

### Board of Directors Membership

| | Asian | Black or African American | American Indian or Alaska Native | Hispanic or Latino | Native Hawaiian or Other Pacific | Middle Eastern or North African | White | Total Membership |
|---|---|---|---|---|---|---|---|---|
| Membership Demographics | 0 | 2 | 1 | 0 | 0 | 0 | 9 | 12 |
| Age 60 and Over | 0 | 1 | 1 | 0 | 0 | 0 | 8 | 10 |
| Identifies as Female | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 3 |
| Identifies as Male | 0 | 1 | 1 | 0 | 0 | 0 | 7 | 9 |
| Identifies as Transgender, Non-Binary, or Another Gender | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Gender Undisclosed or Declined to Answer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Persons with Disabilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Persons who Served in the US Military | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |

**Region VII Area Agency On Aging** **FY 2025**

| Board Member Name | Geographic Area | Affiliation | Membership Status |
|---|---|---|---|
| Patrick Beson | Bay County | Treasurer | Appointed |
| Joseph Sowmick | Isabella County | Member-at-Large | Appointed |
| Dan Glaza | Huron County | | Appointed |
| Christine Lee | Sanilac County | | Appointed |
| Brenda F. Moore | Saginaw County | City of Saginaw Mayor | Elected Official |
| Corrine (Corey) Netzley | Gratiot County | | Appointed |
| William Sanders | Tuscola County | | Appointed |
| Darryl Thomas | Saginaw County | Chair | Appointed |
| Mike Tobin | Clare County | Member-at-Large | Appointed |
| Joel Vernier | Gladwin County | Vice Chair | Appointed |
| William Walters | Sanilac County | Secretary<br>Advisory Council Liaison | Appointed |
| Geoff Malicoat | Midland County | Member-at-Large | Appointed |

**Region VII Area Agency On Aging** **FY 2025**

## SUPPLEMENTAL DOCUMENT B

### Advisory Board Membership

| | Asian | Black or African American | American Indian or Alaska Native | Hispanic or Latino | Native Hawaiian or Other Pacific | Middle Eastern or North African | White | Total Membership |
|---|---|---|---|---|---|---|---|---|
| Membership Demographics | 0 | 1 | 0 | 1 | 0 | 0 | 11 | 13 |
| Age 60 and Over | 0 | 1 | 0 | 0 | 0 | 0 | 9 | 10 |
| Identifies as Female | 0 | 1 | 0 | 0 | 0 | 0 | 4 | 5 |
| Identifies as Male | 0 | 1 | 0 | 1 | 0 | 0 | 6 | 8 |
| Identifies as Transgender, Non-Binary, or Another Gender | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Gender Undisclosed or Declined to Answer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Persons with Disabilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Persons who Served in the US Military | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |

| Board Member Name | Geographic Area | Affiliation |
|---|---|---|
| Sandra Bristol | Clare County | |
| Diane Conroy-Kellogg | Gratiot County | Secretary |
| Jacqueline Curtis | Isabella County | |
| Mary Donnelly | Bay County | Representative of Health Care Prov. Org. |
| Jim Peck | Midland County | |
| Melvin McNally | Bay County | Vice-Chair |

**Region VII Area Agency On Aging** **FY 2025**

| | | |
|---|---|---|
| Wayne Susalla | Huron County | |
| Kenneth Roberts | Gladwin County | VA Representative |
| Linda Troutman | | Minority Representative |
| Jack Tany | Saginaw County | |
| William Walters | Sanilac County | Chair<br>Labor Representative |
| Henry Wymore | Tuscola County | |
| Daniel Soza | | Minority Representative |

**Region VII Area Agency On Aging** **FY 2025**

## SUPPLEMENTAL DOCUMENT F

### Request to Transfer Funds

| | | |
|---|---|---|
| **1** | The Area Agency on Aging requests approval to transfer funds **from Title III-B Supportive Services** to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below. | Amount of Transfer<br>323,607 |
| | | |
| **2** | The Area Agency on Aging requests approval to transfer funds **from Title III-C1 Congregate Nutrition Services** to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below. | Amount of Transfer<br>0 |
| | | |
| **3** | The Area Agency on Aging requests approval to transfer funds **from Title III-C1 Congregate Nutrition** to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below. | Amount of Transfer<br>0 |
| | | |

**Region VII Area Agency On Aging** **FY 2025**

**Planned Service Array**

**Complete the FY 2025 AIP Planned Service Array form for your PSA. Indicate the appropriate placement for each ACLS Bureau service category and regional service definition. Unless noted otherwise, services are understood to be available PSA-wide.**

| | Access | In-Home | Community |
|---|---|---|---|
| **Provided by Area Agency** | • Care Management<br>• Information and Assistance<br>• Outreach<br>• Care Transition Coordination and Support | • Medication Management<br>• Friendly Reassurance | • Disease Prevention/Health Promotion<br>• Legal Assistance<br>• Long-term Care Ombudsman/Advocacy |
| **Participant Private Pay** | | • Home Care Assistance<br>• Home Injury Control<br>• Home Health Aide<br>• Assistive Devices & Technologies | • Health Screening<br>• Assistance to the Hearing Impaired and Deaf<br>• Vision Services<br>• Counseling Services |
| **Funded by Other Sources** | • Disaster Advocacy and Outreach Program<br>• Options Counseling | • Home Injury Control<br>• Home Health Aide | • Dementia Adult Day Care<br>• Nutrition Counseling<br>• Nutrition Education<br>• Creating Confident Caregivers |
| **Contracted by Area Agency** | • Care Management *<br>• Case Coordination and Support<br>• Outreach *<br>• Transportation | • Chore *<br>• Home Injury Control<br>• Homemaking<br>• Home Delivered Meals<br>• Personal Care<br>• Respite Care | • Adult Day Services *<br>• Congregate Meals<br>• Disease Prevention/Health Promotion<br>• Assistance to the Hearing Impaired and Deaf<br>• Home Repair *<br>• Legal Assistance<br>• Long-term Care Ombudsman/Advocacy<br>• Senior Center Operations *<br>• Senior Center Staffing *<br>• Programs for Prevention of Elder Abuse, Neglect, and Exploitation<br>• Caregiver Supplemental Services<br>• Kinship Support Services<br>• Caregiver Education, Support and Training |

**Region VII Area Agency On Aging** **FY 2025**

| | | | |
|---|---|---|---|
| **Local Millage Funded** | • Care Management *<br>• Case Coordination and Support<br>• Outreach *<br>• Transportation * | • Chore *<br>• Homemaking *<br>• Home Delivered Meals *<br>• Personal Care *<br>• Respite Care * | • Congregate Meals *<br>• Home Repair *<br>• Legal Assistance *<br>• Senior Center Operations *<br>• Senior Center Staffing *<br>• Creating Confident Caregivers *<br>• Kinship Support Services<br>• Caregiver Education, Support and Training * |

* Not PSA-wide

**Region VII Area Agency On Aging** **FY 2025**

**Planned Service Array Narrative**

**Describe the area agency's rationale/strategy for selecting the services funded under the AIP in contrast to services funded by other resources within the PSA, especially for services not available PSA-wide.**

**Instructions**
**Use the provided text box to detail the Planned Service Array narrative.**

Region VII AAA's planned service area reflects the preferences of the local communities within its PSA, whether it be suburban, heavily populated areas, or rural, wide-spread communities. Region VII AAA has public hearings, and has ongoing discussions with local agencies on preferences of the clients in the PSA, as well as collecting new ideas. Agency staff work continuously and closely with county units on aging staff and other providers of human services to identify gaps in service, locate new sources of funding for aging services, launch new programs that match a community's needs, and to strengthen the safety net for older adults and people with disabilities.

The organization plans to utilize Region VII AAA's primary pharmacist, community health workers and a full-time contracted dietitian to integrate chronic care management for those who are unable to leave the house for routine healthcare appointments.