

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

BOARD OF DIRECTOR'S MEETING MINUTES

Following are the minutes of the Region VII Area Agency on Aging Board of Director's meeting held on **November 2, 2017**, Conference Rooms 1 & 2, 1615 S. Euclid Avenue, Bay City, MI 48706.

I. CALL TO ORDER:

The meeting was called to order at 10:02 a.m. by Chair Corbat, followed by the Pledge of Allegiance led by Linda Birgel.

II. ROLL CALL:

PRESENT: Beson, Birgel, Boensch, Corbat, Moffit, Sanders, Timmons, Tobin, Walters, Weitenberner

EXCUSED: Ballosh, Hunt

STAFF: Bob Brown, Sue Gittins, Lisa Pijaszek, Stacey Dudewicz, Annette Jeske, Sherry Rusho, Amanda Ryczek

AASA: Sherri King, Field Representative

GUESTS: Jennifer Cook, Gratiot COA; Richard Corbat; Barb Weitenberner; Stacey McIntyre, Golden Horizons; Deb Rievert, Guardian Angel; Dave Birgel, Guest.

III. APPROVAL OF AGENDA:

MOTION *Boensch* moved to **approve the agenda.** *Supported by Walters, the MOTION carried.*
#6712

IV. APPROVAL OF MEETING MINUTES:

MOTION *Moffit* moved to **approve the Board of Directors Meeting Minutes of October 5, 2017, as presented.**
#6713 *Supported by Weitenberner, the MOTION carried.*

MOTION *Walters* moved to **receive and file the Advisory Council Meeting Minutes of September 26, 2017, as presented.** *Supported by Sanders, the MOTION carried.*
#6714

V. PUBLIC COMMENTS – AGENDA ITEMS: None

VI. ANNOUNCEMENTS:

Director Brown wished Tom Moffit a very special November birthday, the Board and audience sang Happy Birthday, and everyone enjoyed a birthday cake in his honor!

Director Brown announced that Jennifer Cook, Executive Director of Gratiot Commission on Aging, is here today.

VII. NEW BUSINESS:

MOTION *Walters* moved to **approve the appointment of Cathy Timmons, Gratiot County, to the Region VII Board of Directors, to fill the unexpired term of Mary Humm, expiring March 31, 2018.** *Supported by Tobin, the MOTION carried.*
#6715

VIII. COMMITTEES:

MOTION *Walters* moved to **approve the Senior Medicare Patrol Admendment #4 Contract.** *Supported by Boensch, the MOTION carried.*
#6716

MOTION *Walters* moved to recommend the full Board **approve the Medicare/Medicaid Assistance Program (MMAP), State Health Insurance Assistance Program (SHIP) and the Senior Medicare Patrol (SMP) Amendment #4, FY 17 Budget.** *Supported by Boensch, a roll call vote was taken as follows:*
#6717

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<i>Ballosh</i>	-	<i>Exc.</i>	<i>Hunt</i>	-	<i>Exc.</i>	<i>Tobin</i>	-	<i>Yes</i>
<i>Beson</i>	-	<i>Yes</i>	<i>Moffit</i>	-	<i>Yes</i>	<i>Walters</i>	-	<i>Yes</i>
<i>Birgel</i>	-	<i>Yes</i>	<i>Sanders</i>	-	<i>Yes</i>	<i>Weitenberner</i>	-	<i>Yes</i>
<i>Boensch</i>	-	<i>Yes</i>	<i>Timmons</i>	-	<i>Yes</i>	<i>Corbat</i>	-	<i>Yes</i>

the MOTION carried.

MOTION #6718 *Walters* moved to receive and file the **Planning/Appropriations/Assessment Committee Meeting Minutes of October 26, 2017.** *Supported by Boensch, the MOTION carried.*

MOTION #6685 *Moffit* moved to receive and file the **Board Self Evaluation, MOTION #6685** tabled at last month's meeting. *Supported by Walters, the MOTION carried.*

MOTION #6686 *Moffit* moved to receive and file the **Full Board Evaluation, MOTION #6686** tabled at last month's meeting. *Supported by Beson, the MOTION carried.*

MOTION #6719 *Moffit* moved to **approve the Revised Organizational Chart.** *Supported by Weitenberner, the MOTION carried.*

MOTION #6720 *Moffit* moved to **approve the Executive Committee and Director Brown to meet regarding his employee benefits.** *Supported by Sanders, the MOTION carried.*

MOTION #6721 *Moffit* moved to receive and file the **Personnel Committee Meeting Minutes of October 26, 2017.** *Supported by Weitenberner, the MOTION carried.*

MOTION #6722 *Beson* moved to **approve the Section 125 Premium Only Plan, Resolution #1025-11/FIN-17.** *Supported by Moffit, the MOTION carried.*

MOTION #6723 *Beson* moved to **approve the FY 2017 Final AASA Budget.** *Supported by Tobin, the MOTION carried.*

The Waiver Preliminary Financial Status Report was handed out to the Board members as information only.

MOTION #6724 *Beson* moved to receive and file the **Finance/Audit Committee Meeting Minutes of October 26, 2017.** *Supported by Weitenberner, the MOTION carried.*

Vice Chair Sanders stated there was discussion of the Draft By-Laws, and comments and changes through page 13 were completed.

MOTION #6725 *Sanders* moved to receive and file the **Membership/Bylaws Committee Meeting Minutes of October 26, 2017.** *Supported by Tobin, the MOTION carried.*

IX. REPORTS:

MOTION #6726 *Beson* moved to receive and file the **Administration/Program Development Cumulative YTD Financial Status Report, and the Title V Employment Training Program Cumulative YTD Financial Status Report, the Monthly Unaudited Balance Sheets for September 30, 2017 and the Waiver Program Status Report for 10-01-16 to 9-30-17.** *Supported by Moffit, the MOTION carried.*

MOTION #6727 *Walters* moved to **approve the FY 2018 Board Schedule, as presented.** *Supported by Moffit, the MOTION carried.*

X. DIRECTOR'S REPORT:

Director Brown gave his November 2017 report, which is in your packet and on the website at www.region7aaa.org.

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Director Brown reported on the financial status of the Agency, which looks like the deficit will be eliminated by the end of the Fiscal Year.

XI. OTHER:

Sherri King, AASA Representative, reported on the following:

- Staff changes - Steve Betterly has taken the legal developer role and will be working with Wendy Middleton in the LEAN program - will need to fill his field rep position and the Financial Analyst position
- State legislative package on elder abuse - AASA funded to do a statewide elder abuse campaign
- Area Agency 1-B hired a new Executive Director who was CEO of a health insurance company and a new Financial Director. The agency has paid back money that was owed to the state and is making good progress to get off probation.

Bill Walters, MSAC Representative, reported on the following:

- Handouts - MSAC position on auto insurance House Bill 5013 regarding Personal Income Protection (PIP)
- Handouts - Shows difference on what different people pay on insurance and ratings for good drivers

Public Comments: None

XII. TREASURER'S REPORT:

MOTION #6728 Resolution #1026-09/FIN-17 for September 1-15, 2017. *Beson* moved to adopt Resolution #1026-09/FIN-17; Accounts Payable for September 1-15, 2017 in the amount of \$334,957.23. *Supported by Moffit, the MOTION carried.*

MOTION #6729 Resolution #1027-09/FIN-17 for September 16-30, 2017. *Beson* moved to adopt Resolution #1027-09/FIN-17; Accounts Payable for September 16-30, 2017 in the amount of \$2,334,245.69. *Supported by Boensch, the MOTION carried.*

MOTION #6730 *Beson* moved to approve, receive, and file the Credit Card Summary for September 2017 in the amount of \$2,449.20. *Supported by Weitenberner, the MOTION carried.*

XIII. CLOSED SESSION:

None requested.

XIV. ADJOURNMENT:

MOTION #6731 *Walters* moved to adjourn. *With support by Boensch, the MOTION carried and the Board of Director's Meeting adjourned.*

Respectfully submitted,

Hank Weitenberner, Secretary
Region VII AAA Board of Directors

DATE PREPARED: November 2, 2017

DATE APPROVED: