

REGION VII AREA AGENCY ON AGING  
1615 S. EUCLID AVENUE  
BAY CITY, MI 48706

**BOARD OF DIRECTOR'S MEETING MINUTES**

Following are the minutes of the Region VII Area Agency on Aging Board of Director's meeting held on **December 7, 2017**, Conference Room 3, 1615 S. Euclid Avenue, Bay City, MI 48706.

I. **CALL TO ORDER:**

The meeting was called to order at 10.:25 a.m. by Chair Corbat, followed by the Pledge of Allegiance led by Thompson Moffit.

II. **ROLL CALL:**

PRESENT: Ballosh, Beson, Birgel, Boensch, Corbat, Hunt, Moffit, Sanders, Timmons, Tobin, Weitenberner

EXCUSED: Walters

STAFF: Bob Brown, Sue Gittins, Lisa Pijaszek, Stacey Dudewicz, Annette Jeske, Mike Partlow, Sherry Rusho, Amanda Ryczek

AASA: Sherri King, Field Representative-unable to attend

GUESTS: Brian Neuville, HDC; Stacy McIntyre, Golden Horizons; Joe Sowmick, Region VII Advisory; Drew Orvosh; Jennifer Cook, Gratiot COA; Diane Conroy-Kellogg, Gratiot Co.; Sandra Bristol, Clare Co.; Rich Swartzendruber, Region VII Advisory; Mary Donnelly, Region VII Advisory; Mrs. Sanders; Jasmine Martinez, Golden Horizons; Allison Learman, Golden Horizons; Mrs. Weitenberner and Mr. Corbat

III. **APPROVAL OF AGENDA:**

**MOTION** *Moffit* moved to **approve the agenda**. *Supported by Boensch, the MOTION carried.*  
#6732

IV. **APPROVAL OF MEETING MINUTES:**

**MOTION** *Hunt* moved to **approve the Board of Directors Meeting Minutes of November 2, 2017, as presented**.  
#6733 *Supported by Boensch, the MOTION carried.*

V. **PUBLIC COMMENTS – AGENDA ITEMS:** None

VI. **ANNOUNCEMENTS:**

Director Brown wished a Happy Birthday to Cathy Timmons and everyone with December birthdays.

VII. **NEW BUSINESS:**

**MOTION** *Weitenberner* moved to **approve Resolution #1030-12/PEN-17 Amendment Number Two to the Region VII 401(k) Retirement Plan**. *Supported by Sanders, the MOTION carried.*  
#6734

VIII. **COMMITTEES:**

**MOTION** *Boensch* moved to **approve the Revised Care Management Policy**. *Supported by Moffit, the MOTION carried.*  
#6735

**MOTION** *Boensch* moved to **refer to Management the Clare County Senior Services request to close the Lake Meal Site**. *Supported by Hunt, the MOTION carried.*  
#6736

**MOTION** *Boensch* moved to **approve the Medicare/Medicaid Assistance Program (MMAP), Michigan Health Endowment Fund (MHEF) Supplemental Insurance Grant, FY 18/19 Budget-December 1, 2017 to November 30, 2018 by Funding Formula**.  
#6737 *Supported by Moffit, a roll call vote was taken as follows:*

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<i>Ballosch</i>	-	<i>Yes</i>	<i>Hunt</i>	-	<i>Yes</i>	<i>Tobin</i>	-	<i>Yes</i>
<i>Beson</i>	-	<i>Yes</i>	<i>Moffit</i>	-	<i>Yes</i>	<i>Walters</i>	-	<i>Exc.</i>
<i>Birgel</i>	-	<i>Yes</i>	<i>Sanders</i>	-	<i>Yes</i>	<i>Weitenberner</i>	-	<i>Yes</i>
<i>Boensch</i>	-	<i>Yes</i>	<i>Timmons</i>	-	<i>Yes</i>	<i>Corbat</i>	-	<i>Yes</i>

*the MOTION carried.*

**MOTION #6738** *Boensch* moved **approve the Michigan Health Endowment Fund (MHEF), Medicare Supplemental Insurance Subsidy Grant, December 1, 2017 to November 30, 2018 Contract with Gratiot County Commission on Aging.** *Supported by Timmons, the MOTION carried.*

**MOTION #6739** *Boensch* moved to receive and file the **Region VII Care Management Assessment Report.** *Supported by Timmons, the MOTION carried.*

**MOTION #6740** *Boensch* moved to receive and file the **Planning/Appropriations/Assessment Committee Meeting Minutes of November 30, 2017.** *Supported by Moffit, the MOTION carried.*

**MOTION #6741** *Moffit* moved to **approve the Revised Personnel Policies Manual.** *Supported by Boensch, the MOTION carried.*

**MOTION #6742** *Moffit* moved to receive and file the **Personnel Committee Meeting Minutes of November 30, 2017.** *Supported by Sanders, the MOTION carried.*

**MOTION 5743** *Ballosch* moved to **review the Draft By-Laws version when received back from the attorney for adoption at the January 4, 2018 Board Meeting.** *Supported by Boensch, the MOTION carried.*

**MOTION #6744** *Ballosch* moved to receive and file the **Membership/Bylaws Committee Meeting Minutes of November 30, 2017.** *Supported by Moffit, the MOTION carried.*

**MOTION #6745** *Weitenberner* moved to **approve the contract amendment for Director Brown.** *Supported by Sanders, the MOTION carried.*

**MOTION #6746** *Moffit* moved to receive and file the **Executive Committee Meeting Minutes of November 30, 2017.** *Supported by Boensch, the MOTION carried.*

**IX. REPORTS:**

**MOTION #6747** *Beson* moved to receive and file the **Administration/Program Development Cumulative YTD Financial Status Report, and the Title V Employment Training Program Cumulative YTD Financial Status Report, the Monthly Unaudited Balance Sheets for September 30, 2017, the Waiver Program Status Report for 10-01-17 to 10-31-17, Preliminary Final 4<sup>th</sup> Quarter Service Provider Performance Summary 2017 Financial Status Report, 4<sup>th</sup> Quarter 2017 Kinship Support Services and Supplemental Funds POS Allocations and Preliminary Final Expenditures 10-01-16 through 09-30-17, 4<sup>th</sup> Quarter FY 2017 [Purchase of Service] Preliminary Final Expenditure Report 10-01-16 to 09-30-17, 4<sup>th</sup> Quarter FY 2017 Tobacco Settlement Respite Dollars Allocation & Preliminary Final Expenses 10-01-16 to 09-30-17, 4<sup>th</sup> Quarter FY 2017 Region VII Slip/Fall/Safety, Unmet Needs - Home Repair, Unmet Needs-Chore, Utility Assistance POS Allocation & Preliminary Final Expenses 10-01-16 through 09-30-17.** *Supported by Weitenberner, the MOTION carried.*

**MOTION #6748** *Beson* moved to receive and file the **FY 2017 Region VII AAA Retirement Account Reconciliation and Employee Vesting Status, as presented.** *Supported by Boensch, the MOTION carried.*

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X. **DIRECTOR'S REPORT:**

Director Brown gave his December 2017 report, which is in your packet and on the website at [www.region7aaa.org](http://www.region7aaa.org).

XI. **OTHER:**

**Sherri King, AASA Representative, was unable to attend.**

**Bill Walters, MSAC Representative, was unable to attend.**

**Public Comments:** None

XII. **TREASURER'S REPORT:**

**MOTION #6749** Resolution #1028-10/FIN-17 for October 1-15, 2017. *Beson* moved to adopt Resolution #1028-10/FIN-17; Accounts Payable for October 1-15, 2017 in the amount of \$760,539.19. *Supported by Ballosh, the MOTION carried.*

**MOTION #6750** Resolution #1029-10/FIN-17 for October 16-31, 2017. *Beson* moved to adopt Resolution #1029-10/FIN-17; Accounts Payable for October 16-31, 2017 in the amount of \$2,186,381.42. *Supported by Moffit, the MOTION carried.*

**MOTION #6751** *Beson* moved to approve, receive, and file the **Credit Card Summary for October 2017 in the amount of \$19,945.23.** *Supported by Weitenberner, the MOTION carried.*

III. **CLOSED SESSION:**

None requested.

XIV. **ADJOURNMENT:**

**MOTION #6752** *Moffit* moved to adjourn. *With support by Boensch, the MOTION carried and the Board of Director's Meeting adjourned.*

Respectfully submitted,



Hank Weitenberner, Secretary  
Region VII AAA Board of Directors

DATE PREPARED: December 7, 2017

DATE APPROVED: January 4, 2018