



REGION VII AREA AGENCY ON AGING



YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

TO: All Board Members

FROM: Bob Brown, Executive Director *BB*

DATE: October 27, 2017

SUBJECT: November Board Meeting

The next Board Meeting of the Region VII Area Agency on Aging Board of Director's will be held as follows:

DATE: Thursday, November 2, 2017

TIME: 10:00 a.m.

PLACE: **Region VII Area Agency on Aging
Conference Center
1615 S. Euclid Avenue
Bay City, MI 48706**

The attached material is for your review prior to the meeting. If you have any questions or if you cannot attend this meeting, please contact me at your convenience. Thank you.

BB/sg

Attachments

cc: Sherri King, Aging & Adult Services Agency
Region VII Service Providers (email/website)
Advisory Council Members
County Commissioners/Clerks (on website)

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

AGENDA

DATE: November 2, 2017
TIME: 10:00 a.m.

PLACE: **Region VII Area Agency on Aging**
Conference Room 1 & 2
1615 S. Euclid Avenue
Bay City, MI 48706

Board of Director's Meeting

	<u>Action</u>
I. Call to Order/Pledge of Allegiance	
II. Roll Call	
III. Approval of Agenda	Action Required
IV. Approval of Meeting Minutes	
A. 10-05-17 Board of Director's Meeting Minutes (Pages 4-7)	Action Required
B. 09-26-17 Advisory Council Meeting Minutes (Pages 8-12)	Information Only
V. Public Comments - Agenda Items	
VI. Announcements	
VII. New Business	
A. Appointment of Cathy Timmons, Gratiot County, to the Region VII Board of Directors, to fill the unexpired term of Mary Humm, expiring March 31, 2018 (Page 13)	Action Required
VIII. Committees	
A. 10-26-17 Planning/Appropriations/Assessment Committee Meeting Minutes (Pages A to A-2) – Board Members Only	Action Required
B. 10-26-17 Personnel Committee Meeting Minutes (Pages B to B-7) – Board Members Only	Action Required
C. 10-26-17 Finance/Audit Committee Meeting Minutes (Pages C to C-3) – Board Members Only	Action Required
D. 10-26-17 Membership/By-laws Committee Meeting Minutes (Page D) – Board Members Only	Action Required
IX. Reports	
A. Administration/Program Development for September 30, 2017, Cumulative YTD Financial Status Report (to be handed out)	Information Only
B. Title V Employment Training Program for September 30, 2017, Cumulative YTD Financial Status Report (Page 14)	Information Only
C. 09-30-17 Monthly Unaudited Balance Sheets (Pages E, F & G)–Board Members Only (No Report to be Given—for review only)	Information Only
D. Waiver Program Status Report 10-01-16 – 09-30-17 (Page H) – Board Members Only	Information Only
E. FY 2018 Board Schedule (to be handed out)	Action Required

Board of Directors Meeting Agenda

November 2, 2017

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- | | | |
|-------|---|------------------|
| X. | Executive Director's Report
(Page 15) | Information Only |
| XI. | Other | |
| | A. AASA Field Representative Comments – Sherri King | Information Only |
| | B. MSAC - Bill Walters | |
| | C. Public Comments | |
| XII. | Treasurer's Report | |
| | A. Resolution #1026-09/FIN-17 Accounts Payable for September 1-15, 2017
(Pages 16-26) | Action Required |
| | B. Resolution #1027-09/FIN-17 Accounts Payable for September 16-30, 2017
(Pages 27-41) | Action Required |
| | C. Credit Card Summary – September 2017 (Page 42) | Information Only |
| XIII. | Closed Session – <i>None Requested</i> | |
| XIV. | Adjournment | |

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

BOARD OF DIRECTOR'S MEETING MINUTES

Following are the minutes of the Region VII Area Agency on Aging Board of Director's meeting held on **October 5, 2017**, Conference Rooms 1 & 2, 1615 S. Euclid Avenue, Bay City, MI 48706.

I. CALL TO ORDER:

The meeting was called to order at 10:05 a.m. by Chair Corbat, followed by the Pledge of Allegiance led by Tom Moffit.

II. ROLL CALL:

PRESENT: Ballosh, Beson, Birgel, Corbat, Hunt, Moffit, Sanders, Tobin, Walters, Weitenberner

EXCUSED: Boensch

STAFF: Bob Brown, Sue Gittins, Lisa Pijaszek, Kristina Rubis, Stacey Dudewicz, Annette Jeske, Sherry Rusho, Amanda Ryczek

AASA: Sherri King, Field Representative

GUESTS: Brian Neuville, HDC; Stacy McIntyre, Allison Learman, Jasmine Martinez, Golden Horizons; David Birgel, Gladwin; Richard Corbat, Midland County; Sherri Hancock

III. APPROVAL OF AGENDA:

MOTION *Ballosh moved to approve the agenda. Supported by Weitenberner, the MOTION carried.*
#6678

IV. APPROVAL OF MEETING MINUTES:

MOTION *Moffit moved to approve the Board of Directors Meeting Minutes of September 7, 2017, as presented.*
#6679 *Supported by Sanders, the MOTION carried.*

MOTION *Walters moved to receive and file the Advisory Council Meeting Minutes of August 22, 2017, as presented.*
#6680 *Supported by Ballosh, the MOTION carried.*

V. PUBLIC COMMENTS – AGENDA ITEMS: None

VI. ANNOUNCEMENTS:

- Stacy McIntyre from Golden Horizons introduced her two interns, Allison Learman and Jasmine Martinez
- Director Brown stated that the new transportation vans will be shown to the Board Members at the next meeting as they were getting the name of the agency on them at the current time
- Assistant Director Gittins gave an update on her daughter after surgery

VII. COMMITTEES:

MOTION *Walters moved to approve the Dollar Amount up to \$135,000 to be used for Local Funding Option and Program Development and move to the Finance/Audit Committee. Supported by Ballosh, the MOTION carried.*
#6681

MOTION *Walters moved to approve the FY 2018 Center for Information Management's (CIM's) Contract and move to the Finance/Audit Committee.*
#6682 *Supported by Ballosh, the MOTION carried.*

MOTION *Walters moved to approve the Contingency Plan for FY 2018 Federal Shutdown and move to the Finance/Audit Committee. Supported by Hunt, the MOTION carried.*
#6683

MOTION *Walters moved to receive and file the Planning/Appropriations/Assessment Committee Meeting Minutes of September 28, 2017. Supported by Hunt, the MOTION carried.*
#6684

Board of Directors Meeting Minutes

October 5, 2017

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- MOTION #6685** *Moffit moved to table the Board Self Evaluation until the next meeting. Supported by Walters, the MOTION carried.*
- MOTION #6686** *Moffit moved to to table the Full Board Evaluation until the next meeting. Supported by Weitenberner, the MOTION carried.*
- MOTION #6687** *Moffit moved to approve the Revised Organizational Chart. Supported by Walters, the MOTION carried.*
- MOTION #6688** *Moffit moved to approve the Proposed Supports Specialist Job Description and move to the Finance/Audit Committee. Supported by Tobin, the MOTION carried.*
- MOTION #6689** *Moffit moved to approve the Renewal Rate for Dearborn National Insurance for Life, AD&D, Short Term & Long Term Disability, effective January 1, 2018 through December 31, 2018 and move to the Finance/Audit Committee. Supported by Tobin, the MOTION carried.*
- MOTION #6690** *Moffit moved to approve Option A for Delta Dental, effective January 1, 2018 through December 31, 2018 and move to the Finance/Audit Committee. Supported by Weitenberner, the MOTION carried.*
- MOTION #6691** *Moffit moved to approve the revision of the Personnel Policy as presented. Supported by Weitenberner, the MOTION carried.*
- MOTION #6692** *Moffit moved to continue the current Community Blue PPO Plan Option 1, employee health insurance policy. The Board Caps will remain the same as FY 17 with the Employee paying any additional premium differences. Also, continue the current Simply Blue Health Savings Account Plan, Option 3, with the Agency paying the full premium and deductibles for in-network services. The Plans will be in effect from January 1, 2018 through December 31, 2018, and move to the Finance/Audit Committee. Supported by Weitenberner, the MOTION carried.*
- MOTION #6693** *Moffit moved to approve the Executive Director signing a management letter of intent and accruing a payable in this Fiscal Year to: implement an employee lump sum payment plan based on last Fiscal Year's employee payment plan and a vendor pay out plan, to be developed by management considering 50% to be paid to employees of the vendors, to be capped at \$250,000 and only if the Waiver surplus of the Fiscal Year can fund it and move to the Finance/Audit Committee. Supported by Walters, the MOTION carried.*
- MOTION #6694** *Moffit moved to receive and file the Personnel Committee Meeting Minutes of September 28, 2017. Supported by Walters, the MOTION carried.*
- MOTION #6695** *Beson moved that funds are available to support the recommendation of the Planning/Appropriations/Assessment Committee for Region VII Local Cash Funding Options of up to \$135,000 for FY 2018, as presented. Supported by Weitenberner, the MOTION carried.*
- MOTION #6696** *Beson moved to approve the FY 2018 Center for Information Management's (CIM's) Contract. Supported by Ballosh, the MOTION carried.*
- MOTION #6697** *Beson moved to approve the Contingency Plan for FY 2018 Federal Shutdown. Supported by Weitenberner, the MOTION carried.*
- MOTION #6698** *Beson moved that funds are available for the Proposed Supports Specialist Job. Supported by Moffit, the MOTION carried.*
- MOTION #6699** *Beson moved that funds are available to support the Personnel Committee's recommendation to renew the rate for Dearborn National Insurance for Life, AD&D, and Short Term & Long Term Disability, effective January 1, 2018 through December 31, 2018. Supported by Hunt, the MOTION carried.*
- MOTION #6700** *Beson moved that funds are available to support the Personnel Committee's recommendation for Option A for Delta Dental, effective January 1, 2018 through December 31, 2018. Supported by Moffit, the MOTION carried.*

Board of Directors Meeting Minutes

October 5, 2017

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MOTION #6701 *Beson* moved that funds are available to continue the current Community Blue PPO Plan Option 1, employee health insurance policy. The Board Caps will remain the same as FY 17 with the Employee paying any additional premium differences. Also, continue the current Simply Blue Health Savings Account Plan, Option 3, with the Agency paying the full premium and deductibles for in-network services. The Plans will be in effect from January 1, 2018 through December 31, 2018. *Supported by Walters, the MOTION carried.*

MOTION #6702 *Beson* moved to approve the Executive Director signing a management letter of intent and accruing a payable in this Fiscal Year to: implement an employee lump sum payment plan based on last Fiscal Year's employee payment plan and a vendor pay out plan, to be developed by management considering 50% to be paid to employees of the vendors, to be capped at \$250,000 and only if the Waiver surplus of the Fiscal Year can fund it. *Supported by Weitenberner, the MOTION carried.*

MOTION #6703 *Beson* moved to receive and file the Finance/Audit Committee Meeting Minutes of September 28, 2017. *Supported by Ballosh, the MOTION carried.*

A discussion of the Draft By-Laws took place. Director Brown stated that this is a work in progress. Assistant Director Gittins stated that she will email the draft By-Laws to the Board Members and they are to email their comments/suggestions to either herself or Amanda Ryczek. Also, the Board Members would like to meet with the Agency's Attorney to go over the By-Laws.

MOTION #6704 *Ballosh* moved to receive and file the Membership/Bylaws Committee Meeting Minutes of September 28, 2017. *Supported by Beson, the MOTION carried.*

Hunt stated that the Committee Meetings are very important to discuss and have explanation on agenda items.

VIII. **NEW BUSINESS:**

None.

IX. **REPORTS:**

MOTION #6705 *Beson* moved to receive and file the Administration/Program Development Cumulative YTD Financial Status Report, and the Title V Employment Training Program Cumulative YTD Financial Status Report, the Monthly Unaudited Balance Sheets for August 31, 2017 and the Waiver Program Status Report for 10-01-16 to 8-31-17. *Supported by Walters, the MOTION carried.*

X. **DIRECTOR'S REPORT:**

Director Brown gave his October 2017 report, which is in your packet and on the website www.region7aaa.org.

Director Brown reported on the financial status of the Agency, which has improved because of the following reasons for improvements:

- efficiencies in caseload management (via attrition);
- reclassification to appropriate Capitation Categories; and
- Implemented Service analysis tool.

XI. **OTHER:**

Sherri King, AASA Representative, reported on the following via email:

- 1) We are under a federal continuing resolution which keeps our federal budget at FY 17 levels. As soon as we get notification, we will issue SGAs.
- 2) The 2017 preliminary final budget is due October 15th, and the final final budget due December 15th.
- 3) Steve Betterly has taken a new position working for Wendi Middleton in the LEAN process unit

Board of Directors Meeting Minutes

October 5, 2017

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Bill Walters, MSAC Representative, stated there were no meetings this summer.

Public Comments: None.

XII. TREASURER'S REPORT:

MOTION #6706 **Resolution #1022-08/FIN-17 for August 1-11, 2017.** *Beson* moved to adopt Resolution #1022-08/FIN-17; Accounts Payable for August 1-11, 2017 in the amount of \$250,519.00. *Supported by Ballosh, the MOTION carried.*

MOTION #6707 **Resolution #1023-08/FIN-17 for August 14-25, 2017.** *Beson* moved to adopt Resolution #1023-08/FIN-17; Accounts Payable for August 14-25, 2017 in the amount of \$366,098.93. *Supported by Moffit, the MOTION carried.*

MOTION #6708 **Resolution #1024-08/FIN-17 for August 28-31, 2017.** *Beson* moved to adopt Resolution #1024-08/FIN-17; Accounts Payable for August 28-31, 2017 in the amount of \$1,972,532.32. *Supported by Ballosh, the MOTION carried.*

MOTION #6709 *Beson* moved to approve, receive, and file the **Credit Card Summary for August 2017 in the amount of \$13,844.51.** *Supported by Weitenberner, the MOTION carried.*

MOTION #6710 *Beson* moved to receive and file the **Treasurer's Report for August 2017.** *Supported by Ballosh, the MOTION carried.*

XIII. CLOSED SESSION:

None requested.

XIV. ADJOURNMENT:

MOTION #6711 *Beson* moved to adjourn. *With support by Ballosh, the MOTION carried and the Board of Director's Meeting adjourned.*

Respectfully submitted,

Hank Weitenberner, Secretary
Region VII AAA Board of Directors

DATE PREPARED: October 5, 2017

DATE APPROVED:

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

ADVISORY COUNCIL MEETING MINUTES

Date: September 26, 2017

Place:

Region VII Area Agency on Aging
1615 S. Euclid Avenue
Bay City, MI 48706

I. **Call to order:**

Chair William Walters called the meeting to order at 10:00 a.m. The Pledge of Allegiance was recited.

II. **Roll Call:**

Roll was called by Secretary Jackie Curtis.

Present: Diane Conroy-Kellogg, Jackie Curtis, Melvin McNally, Richard Osburn, Rich Swartzendruber, William Walters, Henry Wymore, Sandra Bristol, Charles Stack, Joseph Sowmick

Excused: LaVel Smith, Mary Donnelly

Staff: Bob Brown, Peggy Goodroe, Rochel Genge, Stacy Lopez, Annette Jeske

III. **Approval of Agenda:**

Motion: *Delegate McNally* moved to **accept the agenda for September 26, 2017 as presented.**
Supported by *Delegate Conroy-Kellogg*, the MOTION carried.

IV. **Approval of Meeting Minutes:**

Motion: *Delegate Curtis* moved to **approve the minutes of the August 22, 2017 Advisory Council meeting** with one correction. Supported by *Delegate Osburn*, the MOTION carried.

V. **Announcements:**

Chair Walters stated the next Advisory Council Meeting will be **Tuesday, October 24, 2017 at 10:00 a.m.**

Bob Brown gave an update on Sue Gittins' daughter's health.

VI. **New Business:**

Sanilac County Dance Club funding --Bill Walters stated that the County Senior Council recently voted 6 to 3 to not provide millage funds to the Sanilac County Dance Club because outsiders from adjacent counties participate in the event. Rich Swartzendruber indicated that in Huron County they invite people from other counties to participate in their programs, Jackie Curtis indicated similar for Isabella County and Henry Wymore mentioned that at the Tuscola County dance held in September they had several people from Bay and other surrounding counties who enjoyed the event. Bill Walters then stated that it seems to be a conflict of interest since the Sanilac County Senior Council continues to fund the Senior Prom which is an annual event hosted by Building Ties that specifically involves several of the nursing homes, adult foster care and assisted living residences from outside of the county, including Medilodge of Yale as an example.

Bill Walters reminded the group that Advisory Council members cannot tell the county what to do, Bob Brown indicated that a Letter of Understanding could be crafted with the communities outside of the planning and service area to facilitate cross-county activities.

Overview of the Medicaid MI Choice home and community-based waiver -- Peggy Goodroe R.N., Rochel Genge R.N., and Stacy Lopez BSW provided an overview of this program which is Michigan's nursing facility diversion. This involved a review of medical/healthcare need which would equate with the need for a person to

reside in a skilled nursing facility, or nursing home and also review of Medicaid financial criteria for the program. Question and answer session followed with interest in prepaid funerals, home repairs and referrals to elder law attorneys. There was also conversation about the 5 year look back on divestment and other transfers that maybe allowable when a spouse is involved.

DHHS, the Department of Health and Human Services role in the Medicaid process was discussed as well as "aid and attendance" a benefit available to certain military veterans who have served on active duty during a time of war. It was decided that additional presentations on services available through Region VII AAA would be provided at future meetings.

VII. **Reports:**

Delegates gave the following county reports:

Bay County – Delegate Melvin McNally

- Visited all sites and attended the Department on Aging Advisory Council meeting.
- Meals are good, donations are increasing.
- The Bay City Players theater program is starting, over 200 people take advantage of the meal provided by Department on Aging, transportation from Bay Metro and the community theater performance.
- Oct. 5, 2017 is the annual Department on Aging picnic at State Park in Bay City.
- A Medicare program is planned for October 12, 2017.
- Diabetes education is ongoing at the Canteen.
- The Thunderbird car club recently visited a dining site, had an additional 20 people.
- Sheriff Troy Cunningham is doing a Security awareness program at the Kawkawlin dining site.

Clare County – Delegate Sandra Bristol

- Adult Day Care set to open in October.
- Volunteer recognition was held at the Harrison meal site, theme was "Love and compassion..." the event included a meal and door prizes along with a guest speaker.

Gladwin County – Delegate LaVel Smith excused.

Gratiot County – Delegate Diane Conroy-Kellogg

- Visited all sites.
- St. Louis is doing line dancing.
- Breckenridge site's advertising is bringing in more people.
- Ithaca and Fulton are offering chair exercise.
- Sumner is seeing 15 people on average.
- Ice cream socials are being hosted.
- Diane and site managers continue to recruit business.
- Diane mentions she was reprimanded by the County Commission on Aging board for talking to Region VII AAA about the potential site closures and for advocating to keep the rural sites open. She also mentioned her term on that board expires 3/2018.
- Discussion among Advisory Council members included the reminder that Gratiot COA planned to use the funds from closing the sites to add wireless internet access, new carpet and furnishings at their main location.
- Bill Walters reminded the group that their charge is to advocate for seniors, he complimented Diane for advocating, saying "you succeeded" and reminded everyone that Region VII AAA can't tell the counties what to do.

Health Care Representative – Delegate Mary Donnelly excused.

Huron County – Delegate Rich Swartzendruber

- HDC is exploring adding a day of meals so they do not have to roll back the millage because of a fund balance. Brian Neuville is in the process of surveying sites to see if they are interested in a 4th day of service.
- From an activities perspective, site participants would like to play more Bingo!
- A group in Port Austin are raising money to build an outdoor fitness path with 7 exercise stations. They approached the Senior Council for millage funds. Total cost is \$43,000. Project completion is set for spring of 2018. Discussion included potential usage, conversation about the fact that the millage is county-wide and more. The request was tabled until next meeting.
- The Bad Axe meal site is planning a Halloween "murder mystery" lunch. The theme is the "Roaring 20s" The site manager is using her diplomacy as she recruits actors.
- Henry mentioned that he visited all of the sites, and that a common concern is the age of seniors. Younger seniors are still working, caring for grandchildren and so are not participating in congregate dining. At the same time, retirement clubs are popular and are not the same population that uses the dining sites.

Isabella County – Delegate Jackie Curtis

- Visited all meal sites, Weidman is good. They now have music on Fridays. The Winn site is down to about a dozen people from an earlier average of 25-35.
- Home-delivered meals are increasing. Shepherd lost two members who returned to their home states of New York and Alaska where their pensions will not be taxed.
- Weidman numbers are improving; Winn is about the same.
- Gerrymandering will be the topic of a presentation on Tuesday Oct. 3 at 1 p.m. -Commission on Aging.
- Jennifer Crawford is the new COA Director, they also have a new activity director who is surveying participants about their interests.
- Jackie indicates that she has been board member since 1989 and is one of few originals remaining, Barb Frankenfeld being the other.
- In November, COA will host an event on Climate Change.

Midland County – Delegate Richard Osburn

- Midland Senior Services Executive Director Alan Brown is retiring in November.
- Senior millage rate will stay at .85 could have gone to .90, but additional funds are not needed at this point due to cost cutting and one-time increased revenue from other sources.
- Dial-a-ride has made Sunday hours permanent 8:30 a.m. to 2:30 p.m. change is based on a six month trial. The time matches church services, after church breakfast at restaurants and grocery shopping. Mr. Osburn is a member of the coalition that achieved this addition to the dial-a-ride service.
- The new Sanford center planning moves along. One Foundation is on board for funding and two others are waiting in the wings. Hope to break ground in the spring of 2018. Funds are there for teardown of old center, but not sure when that will start.
- Working on way for displaced Sanford Senior Center participants to keep their identity while being served in a host setting; potentially a room to meet in after lunch, or meeting offsite???
- The south-west corner of the county is facing \$7 to \$10 million in construction to rebuild the washed out bridge, road.
- Younger, older adults are not using congregate. Senior Services is experimenting with TED talks, evening support groups and etc. as recruiting tools. They estimate there is a 4 year future wave when the next group reaches age 75 and have more need for services.
- All other sites doing fine.

Minority Representative – Delegate Joseph Sownick

- Bill Walters announced that Mr. Sownick has been appointed to the SAC, State Advisory Council and the group congratulated him.
- Joseph said the "reward for good work, is more work" – a quote from his father.
- On September 8th CMU held an Opioids program. Two big sources of abuse are Veterinary medicine and Hospice meds.

- On September 9th, the Saginaw Chippewa Indian Tribe held a Grandparent Day at Broadway Park with a Euchre tournament, D.J. and old school music.
- Decks of cards from the casino are available to Advisory Council members.
- The Elder Advisory Board are revising their code. Updates include Trusts, Legal issues, Attorneys and Kinship issues.
- Joseph presented to SAC on September 25th on the topic of Volunteerism in retirement, his top five talking points on why retired adults should volunteer are:
 - Helps bridge the generation gap.
 - Volunteering time makes you feel like you have more time.
 - It's good for mental health
 - Helps prevent senior isolation and depression.
 - It promotes physical activity.

Saginaw County – Delegate Charles Stack

- Jessica Kirn, continues as Acting Executive Director of the Saginaw County COA, the county is reworking the job description, he anticipates she will be made permanent.
- The county purchased 4 new vans.
- Over 70 older adults participated in Zoo Day at the Saginaw Children's Zoo.

Sanilac County – Delegate Bill Walters

- Bill Walters reported that his wife is recovering from heart surgery and currently is at a rehab center in Lapeer.
- Visited 3 congregate centers all good.
- Port Sanilac has between 12 and 14 people as they are currently running a Matter of Balance falls prevention workshop.
- The Sanilac Senior Council is paying for a Matter of Balance workshop in Marlette and Brown City.
- Diabetes PATH workshops are also being offered.
- Bill Walters also noted he is filling in for his wife as Treasurer.

Tuscola County - Henry Wymore

- Dinner dance was a success, with an additional 30 tickets over the expected limit of 100 being sold. Participants came from as far away as Bay County.
- Tuscola County Senior Council meets monthly, except in December.

MSAC – Bill Walters

- No report.

Board of Directors – Bill Walters, Chair

- The fiscal year is being wrapped up. Bills are being paid. Business as usual.

State Advisory Council – Bill Walters

- No report.

Executive Director – Bob Brown

- Recruit participation for the upcoming Diabetes education workshop at Region VII AAA. Criteria includes persons with diabetes who also have traditional Medicare.
- Remaining funds from F.Y. 17 have been moved to counties with wait lists for services and amendments made so that Region VII AAA does not have to return money to the state.
- Carry over is a federal guideline, doesn't exist in our state legislature.
- We need more funding for certain areas in our planning and service area.
- Thumb, Care Management is available to providers through Cass City office.

- Join the Meals on Wheels association, they are running a public service announcement campaign called "let's do lunch" designed to recruit home-delivered meal volunteers. We will play the advertisement at the next Advisory Council meeting.
- Bob suggested that "lunch" could be more flexible, to accommodate younger volunteers and people who work potentially moving the meal delivery to 6 p.m. instead of noon.
- Advisory Council can make recommendations. Joseph Sowmick suggested that the Advisory Council move a recommendation to the PA&A committee for consideration by the board in November.
- Region VII AAA needs MMAP volunteers and volunteer drivers.
- 2 passenger vans have been purchased and graphics are being applied. They will be used in situations where non-emergency medical transportation cannot be provided by others. The agency receives 225 requests/year that cannot be accommodated.
- 2 staff have been trained as driver's w/chauffer licenses. It is expected that 50% will be long-haul rides and 50% will be MI Choice waiver clients when providers can't accommodate the ride efficiently.

VIII. **Public Comments:** Diane Conroy-Kellogg and others asked for Sue Gittins e-mail address

IX. **Advisory Council Comments:**

- Jackie Curtis mentioned to Rich Swartzendruber that Isabella County has an outdoor fitness trail.
- Joseph invited the Advisory Council members to visit Andahwood the next time they are in Mt. Pleasant. This is the tribe's assisted living facility.

X. **Staff Comments:**

- Annette Jeske – Please use the marketing and outreach materials supplied and let us know when you are in need of additional materials.
- Medicare Open Enrollment runs from Oct. 15 to Dec. 7.

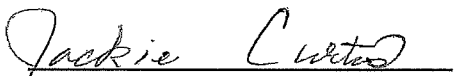
I. **Advocacy:**

XII. **Other:**

XIII. **Adjournment:**

MOTION: *Delegate McNally moved to adjourn. Delegate Curtis seconded and the meeting adjourned at 11:30 a.m.*

Respectfully Submitted,



Jackie Curtis, Secretary
Region VII AAA Advisory Council

Date Prepared: September 26, 2017

Prepared By: Annette Jeske

Date Approved:

AC MEET MIN 9-26-17



Angie Thompson
Gratiot County Clerk

214 E. Center Street, Ithaca, MI 48847
989-875-5215 Fax: 989-875-5254
gratiotcountyclerk@yahoo.com

Chief Deputy: Rene' Rubin
Deputies: Teresa Bushre,
Jan Donley and Alyssa Lynch

October 4, 2017

Area Agency on Aging
Attn: Sue Grittins
1615 S. Euclid Avenue
Bay City, MI 48706

RE: Region VII Area Agency on Aging Board of Directors

Dear Sue:

I'm pleased to inform you that on October 3, 2017, the Gratiot County Board of Commissioners appointed Cathy Timmons, 127 E. North St., Ithaca, MI 48847 to the above-named board for a partial term ending 03/31/2018.

Sincerely,

Angie Thompson
Gratiot County Clerk

cc: Boards and Appointments Book

SECT 09 2017

TITLE V EMPLOYMENT TRAINING PROGRAM

Financial Status Report

July 1, 2017 through September 30, 2017

Items	Annual Budget 2018	YTD Expenditures 2018	Budget Balance 2018	Percentage of Budget Expended	Percentage of Deviation
T-V Administration	46,844	13,135	33,709	28%	3%
T-V Enrollees	421,596	99,496	322,100	24%	-1%
Total	468,440	112,631	355,809	24%	-1%

Projection Percentage at 25%

FY 2018 Monthly Summary of Slots

Counties	FY 2018 Slots Allocated	SCSEP Monthly Enrollees Served
Bay		14
Clare		7
Gladwin		1
Huron		2
Midland		2
Saginaw		12
Sanilac		1
Tuscola		1
TOTAL	49 *	40

Slots Pending Per County

Title V Enrollment	37
Estimated employment	2
Entered employment	1

* Number of modified positions per the U.S. Department of Labor is 39. The modified positions are the result of the Federal minimum wage being lower than Michigan's minimum wage.



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

Director's Report

November 2017

Advocacy continues:

- Met with Gratiot COA Executive Director
- Staff met with Starz staff
- Meeting with Contractors one on one

Region VII is waiting to hear from MHEF regarding Care Transitions grant application.

Region VII continues to co-partner with SAGE, two other AAAs (Region 8 & 11) and the LBGT community on an MHEF approved grant regarding policy and cultural changes. Employee trainings have been held.

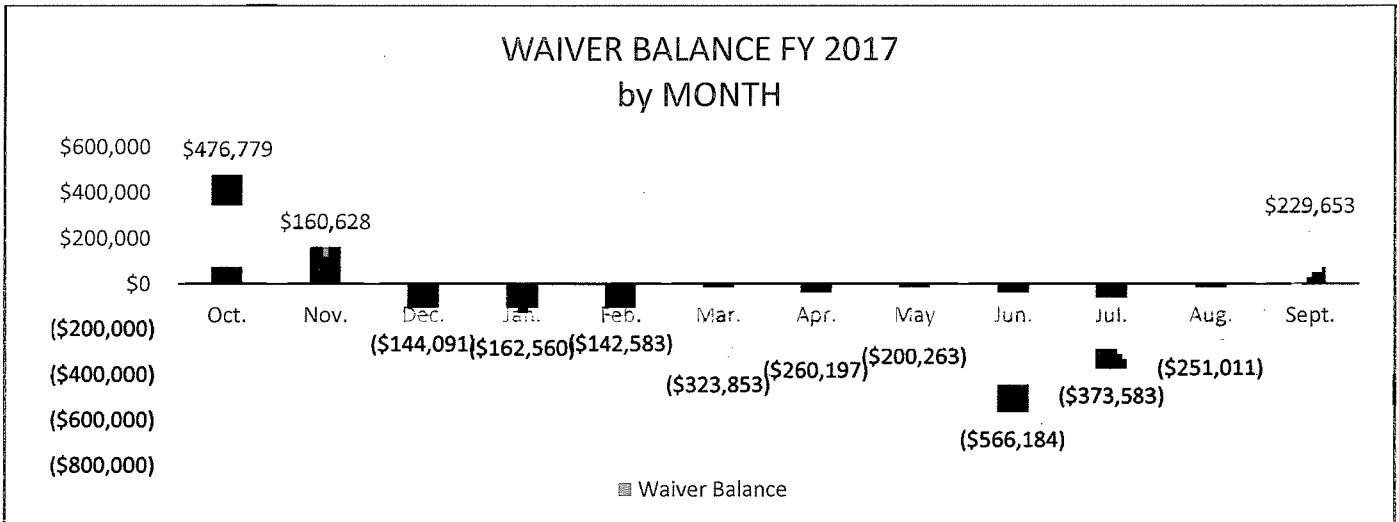
Region VII entered into a contract with McLaren to coordinate community health workers under a care transition program for \$40/hour. Start date will be November 9th.

Advocacy for Medicare and Medicaid Assistance Program (MMAP), Title V Senior Community Service Employment Program (SCSEP) and Meals on Wheels (MoW) continues.

IT continues development of a backup plan and has completed the printer/copier plan for Region VII and also an encryption plan.

The Vans have delivered their first ride.

Working actively on updating the personnel policies and agency by-laws.



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