



REGION VII AREA AGENCY ON AGING



YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

TO: All Board Members

FROM: Bob Brown, Executive Director *BB*

DATE: September 29, 2017

SUBJECT: October Board Meeting

The next meeting of the Region VII Area Agency on Aging Board of Director's will be held as follows:

DATE: **Thursday, October 5, 2017**

TIME: **10:00 a.m.**

PLACE: **Region VII Area Agency on Aging
Conference Center
1615 S. Euclid Avenue
Bay City, MI 48706**

The attached material is for your review prior to the meeting. If you have any questions or if you cannot attend this meeting, please contact me at your earliest convenience. Thank you.

BB/ar

Attachments

cc: Sherri King, Aging & Adult Services Agency
Region VII Service Providers (email/website)
Advisory Council Members
County Commissioners/Clerks (on website)

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

AGENDA

DATE: October 5, 2017
TIME: 10:00 a.m.

PLACE: **Region VII Area Agency on Aging**
Conference Room 1 & 2
1615 S. Euclid Avenue
Bay City, MI 48706

Board of Director's Meeting

	<u>Action</u>
I. Call to Order/Pledge of Allegiance	
II. Roll Call	
III. Approval of Agenda	Action Required
IV. Approval of Meeting Minutes	
A. 09-07-17 Board of Director's Meeting Minutes (Pages 4-7)	Action Required
B. 08-22-17 Advisory Council Meeting Minutes (Pages 8-12)	
V. Public Comments - Agenda Items	
VI. Announcements	
VII. Committees	
A. 09-28-17 Planning/Appropriations/Assessment Committee Meeting Minutes (Pages A) – Board Members Only	Action Required
B. 09-28-17 Personnel Committee Meeting Minutes (Pages B1-B2) – Board Members Only	Action Required
C. 09-28-17 Finance/Audit Committee Meeting Minutes (Pages C1-C2) – Board Members Only	Action Required
D. 09-28-17 Membership/Bylaws Committee Meeting Minutes (Pages D)- Board Members Only	Action Required
VIII. New Business	
IX. Reports	
A. Administration/Program Development for August 31, 2017, Cumulative YTD Financial Status Report (Page 13)	Information Only
B. Title V Employment Training Program for August 31, 2017, Cumulative YTD Financial Status Report (Page 14)	Information Only
C. 08-31-17 Monthly Unaudited Balance Sheets (E, F & G) – Board Members Only (No Report to be Given—for review only)	Information Only
D. Waiver Program Status Report 10-01-17 – 08-31-17 (Page H) – Board Members Only	Information Only
X. Executive Director's Report (Pages 15-17)	Information Only
XI. Other	
A. AASA Field Representative Comments – Sherri King	
B. MSAC – Bill Walters	Information Only
C. Public Comments	

Board of Directors Meeting Agenda

October 5, 2017

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XII. Treasurer's Report

- | | | |
|----|---|------------------|
| A. | Resolution #920-03/FIN-14
Accounts Payable for August 3, 2017
(Pages 18-25) | Action Required |
| B. | Resolution #921-03/FIN-14
Accounts Payable for August 17, 2017
(Pages 26-33) | Action Required |
| C. | Resolution #921-03/FIN-14
Accounts Payable for August 31, 2017
(Pages 34-44) | Action Required |
| D. | Credit Card Summary – August 2017
(Page 45) | Information Only |

XIII. Closed Session – *if requested*

XIV. Adjournment

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

BOARD OF DIRECTOR'S MEETING MINUTES

Following are the minutes of the Region VII Area Agency on Aging Board of Director's meeting held on **September 7, 2017**, Conference Rooms 1 & 2, 1615 S. Euclid Avenue, Bay City, MI 48706.

I. CALL TO ORDER:

The meeting was called to order at 10:07 a.m. by Chair Corbat, followed by the Pledge of Allegiance led by Len Ballosh.

II. ROLL CALL:

PRESENT: Ballosh, Beson, Birgel, Boensch, Corbat, Moffit, Sanders, Tobin, Weitenberner
ABSENT: Hunt, Walters
STAFF: Bob Brown, Sue Gittins, Lisa Pijaszek, Kristina Rubis, Stacey Dudewicz, Annette Jeske, Sherry Rusho, Stacy Lopez, Cortnee Nye, Karli Sterelinck
AASA: Sherri King, Field Representative
GUESTS: Brian Neuville, HDC; Stacy McIntyre, Golden Horizons; Deb Rievert, St. Mary's Guardian Angel; David Birgel, Gladwin; Richard Corbat, Midland County; Sherri Hancock

III. APPROVAL OF AMENDED AGENDA:

Chair Corbat requested the Agenda be amended to include under VIII. New Business, A. Email Encryption.

MOTION Ballosh moved to **approve the amended agenda.** *Supported by Boensch, the MOTION carried.*
#6657

IV. APPROVAL OF MEETING MINUTES:

MOTION Boensch moved to **approve the Board of Directors Meeting Minutes of August 3, 2017, as presented.**
#6658 *Supported by Moffit, the MOTION carried.*

MOTION Moffit moved to **approve the Special Board of Directors Meeting Minutes of August 16, 2017, as presented.** *Supported by Boensch, the MOTION carried.*
#6659

MOTION Ballosh moved to **receive and file the Advisory Council Meeting Minutes of June 27, 2017, as presented.** *Supported by Boensch, the MOTION carried.*
#6660

V. PUBLIC COMMENTS – AGENDA ITEMS: None

VI. ANNOUNCEMENTS:

Director Brown reported Len Ballosh, Pat Beson, Annie Boensch and Sue Gittins have birthdays in September, and wished them all a Happy Birthday!

Stacy Lopez, Social Work Supervisor, introduced two Interns from Saginaw Valley State University who will be working in the Waiver Department: Cortnee Nye and Karli Sterelinck.

VII. COMMITTEES:

MOTION Boensch moved to **approve the Community Health Worker Agreement between McLaren Health Plan, Inc. and Region VII Area Agency on Aging, Inc.,** *Supported by Weitenberner, the MOTION carried.*
#6661

MOTION Boensch moved to **approve the revised Subcontractor Enrollment Agreement – Purchase-of-Service, with changes, effective October 1, 2017.** *Supported by Ballosh, the MOTION carried.*
#6662

Board of Directors Meeting Minutes

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MOTION #6663 *Boensch* moved to **approve the revised Fiscal Intermediary Agreement effective October 1, 2017.**

Supported by Moffit, the MOTION carried.

MOTION #6664 *Boensch* moved to **approve the Medicare/Medicaid Assistance Program State Health Insurance Assistance Program (SHIP) FY 16/17 Budget – 4/1/16 to 9/15/17 No Cost Extension (NCE) by Funding Formula, as presented.** *Supported by Tobin,*

<i>Ballosh</i>	-	<i>Yes</i>	<i>Hunt</i>	-	<i>Exc.</i>	<i>Walters</i>	-	<i>Exc.</i>
<i>Beson</i>	-	<i>Yes</i>	<i>Moffit</i>	-	<i>Yes</i>	<i>Weitenberner</i>	-	<i>Yes</i>
<i>Birgel</i>	-	<i>Yes</i>	<i>Sanders</i>	-	<i>Yes</i>	<i>Corbat</i>	-	<i>Yes</i>
<i>Boensch</i>	-	<i>Yes</i>	<i>Tobin</i>	-	<i>Yes</i>			

the MOTION carried.

MOTION #6665 *Boensch* moved to **approve the Medicare/Medicaid Assistance Program State Health Insurance Assistance Program (SHIP) FY 17 Budget – 4/1/17 to 3/31/18 Amendment 1 by Funding Formula, as presented.** *Supported by Ballosh,*

<i>Beson</i>	-	<i>Yes</i>	<i>Moffit</i>	-	<i>Yes</i>	<i>Weitenberner</i>	-	<i>Yes</i>
<i>Birgel</i>	-	<i>Yes</i>	<i>Sanders</i>	-	<i>Yes</i>	<i>Ballosh</i>	-	<i>Yes</i>
<i>Boensch</i>	-	<i>Yes</i>	<i>Tobin</i>	-	<i>Yes</i>	<i>Corbat</i>	-	<i>Yes</i>
<i>Hunt</i>	-	<i>Exc.</i>	<i>Walters</i>	-	<i>Exc.</i>			

the MOTION carried.

MOTION #6666 *Boensch* moved to **approve the Medicare/Medicaid Assistance Program State Health Insurance Assistance Program (SHIP) Senior Medicare Patrol (SMP) Amendment 3 FY 17 Budget – 6/1/17 to 5/31/18 by Funding Formula, as presented.** *Supported by Moffit,*

<i>Birgel</i>	-	<i>Yes</i>	<i>Sanders</i>	-	<i>Yes</i>	<i>Ballosh</i>	-	<i>Yes</i>
<i>Boensch</i>	-	<i>Yes</i>	<i>Tobin</i>	-	<i>Yes</i>	<i>Beson</i>	-	<i>Yes</i>
<i>Hunt</i>	-	<i>Exc.</i>	<i>Walters</i>	-	<i>Exc.</i>	<i>Corbat</i>	-	<i>Yes</i>
<i>Moffit</i>	-	<i>Yes</i>	<i>Weitenberner</i>	-	<i>Yes</i>			

the MOTION carried.

MOTION #6667 *Boensch* moved to **approve the Medicare/Medicaid Assistance Program State Health Insurance Assistance Program (SHIP): FY 16/17 – 4/1/16 to 9/15/17 No Cost Extension (NCE) Contract; FY 17 – 4/1/17 to 3/31/18 Contract Amendment 1; and Senior Medicare Patrol (SMP) Amendment 3 FY 17 – 6/1/17 to 5/31/18 Contract for Gratiot County Commission on Aging, as presented.** *Supported by Moffit, the MOTION carried.*

MOTION #6668 *Boensch* moved to **approve the Michigan Transportation Connection Agreement Third Party Contract, as presented.** *Supported by Tobin, the MOTION carried.*

MOTION #6669 *Boensch* moved to **approve the Executive Director to sign any last minute State Contract Statement of Grant (SGA) transfers, not to exceed the SGA, in order to manage and spend funds to try to achieve no carryover funds for the Fiscal Year.** *Supported by Beson, the MOTION carried.*

MOTION #6670 *Boensch* moved to receive and file the **Planning/Appropriations/Assessment Committee Meeting Minutes of August 31, 2017.** *Supported by Beson, the MOTION carried.*

Board of Directors Meeting Minutes

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VIII. NEW BUSINESS:

Director Brown and IT staff, Sherry Rusho, gave a presentation on email encryption.

Weitenberner wanted to go on record on behalf of their counties, he doesn't think the Funding Formula is fair and he objects to the Formula.

MOTION #6671 *Weitenberner* moved to **approve Staff's recommendation to purchase an email encryption software package from ZIX, for \$4,627.00.** *Supported by Boensch, the MOTION carried.*

IX. REPORTS:

MOTION #6672 *Beson* moved to receive and file the **Administration/Program Development Cumulative YTD Financial Status Report, and the Title V Employment Training Program Cumulative YTD Financial Status Report, the Monthly Unaudited Balance Sheets for July 31, 2017, the Waiver Program Status Report for 10-01-16 to July 31, 2017, the 3rd Quarter Service Provider Performance Summary 2017 Financial Status Report, the 3rd Quarter 2017 Kinship Support Services and Supplemental Funds POS Allocations and Final Expenditures 10-1-16 through 06-30-17, the 3rd Quarter 2017 Purchase of Service Final Expenditures 10-1-16 through 06-30-17, 3rd Quarter 2017 Tobacco Steeement Respite Dollars Allocation and Final Expenditures 10-1-16 through 06-30-17, 3rd Quarter 2017 Region VII Slip/Fall/Safety, Unmet Needs-Home Repair, Unmet Needs-Chore, and Utility Assistance POS Allocations and Final Expenditures 10-1-16 through 06-30-17.** *Supported by Weitenberner, the MOTION carried.*

X. DIRECTOR'S REPORT:

Director Brown gave his August 2017 report, which is in your packet and on the website www.region7aaa.org.

Director Brown reported on the financial status of the Agency. In July, the deficit was over \$353 thousand. This week, we received over \$200 thousand toward the earlier take-back error by the State, which puts the Agency at an approximate \$153 thousand deficit.

Director Brown stated that he really appreciates all the staff working together and extra hard on the deficit.

XI. OTHER:

Sherri King, AASA Representative, reported the following:

- Clarified Waiver monies taken away were not taken back by AASA
- AIP went wonderful every one was very supportive in approving the substantive amendment-half through in August and this month the rest
- Keeping an eye out for a Continued Resolution and raising the debt ceiling-asking AAA's to have a contingency plan –FEMA, Military, and a couple other departments would stay open

Bill Walters, MSAC Representative, reported on the following:

Assistant Director indicated an email will be sent to the Board and Advisory Council members regarding the 4AM Conference.

Public Comments: None

Board of Directors Meeting Minutes

September 7, 2017

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XII. TREASURER'S REPORT:

MOTION #6673 Resolution #1020-07/FIN-17 for July 1-15, 2017. *Beson* moved to adopt Resolution #1020-07/FIN-17; Accounts Payable for July 1-15, 2017 in the amount of \$295,253.38. *Supported by Ballosh, the MOTION carried.*

MOTION #6674 Resolution #1021-07/FIN-17 for July 16-31, 2017. *Beson* moved to adopt Resolution #1021-07/FIN-17; Accounts Payable for July 16-31, 2017 in the amount of \$2,136,542.47. *Supported by Boensch, the MOTION carried.*

MOTION #6675 *Beson* moved to approve, receive, and file the **Credit Card Summary for July 2017 in the amount of \$3,162.61.** *Supported by Weitenberner, the MOTION carried.*

MOTION #6676 *Beson* moved to receive and file the **Treasurer's Report for July 2017.** *Supported by Ballosh, the MOTION carried.*

XIII. CLOSED SESSION:

None requested.

XIV. ADJOURNMENT:

MOTION #6677 *Ballosh* moved to adjourn. *With support by Boensch, the MOTION carried and the Board of Director's Meeting adjourned.*

Respectfully submitted,

Hank Weitenberner, Secretary
Region VII AAA Board of Directors

DATE PREPARED: September 7, 2017

DATE APPROVED:

smg-BDMN 09-07-17(h)

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

ADVISORY COUNCIL MEETING MINUTES

Date: August 22, 2017

Place:

Region VII Area Agency on Aging
1615 S. Euclid Avenue
Bay City, MI 48706

I. **Call to order:**

Chair William Walters called the meeting to order at 10:00 a.m. The Pledge of Allegiance was recited.

II. **Roll Call:**

Roll was called by Secretary Jackie Curtis.

Present: Diane Conroy-Kellogg, Jackie Curtis, Melvin McNally, Richard Osburn, LaVel Smith, Rich Swartzendruber, William Walters, Henry Wymore, Mary Donnelly, Sandra Bristol, Charles Stack

Excused: Joseph Sowmick

Staff: Bob Brown, Annette Jeske

III. **Approval of Agenda:**

Motion: *Delegate McNally* moved to **accept the agenda for August 22, 2017, as presented.**
Supported by *Delegate Conroy-Kellogg*, the MOTION carried.

IV. **Approval of Meeting Minutes:**

Motion: *Delegate Wymore* moved to **approve the minutes of the June 27, 2017 Advisory Council meeting.** Supported by *Delegate Curtis*, the MOTION carried.

V. **Announcements:**

Chair Walters stated the next Advisory Council Meeting will be **Tuesday, September 26, 2017 at 10:00 a.m.**

VI. **New Business:** *None*

VII. **Reports:**

Delegates gave the following county reports:

Bay County – Delegate Melvin McNally

- Sites are stable, meals are good, managers seem happy.
- With 50% of voters being age 60+ the senior millage passes easily.
- 800 meals a day go out of the central kitchen, 600 are home-delivered remainder go to the sites.
- The Saginaw Valley Thunderbird Club will visit the Rainbow Senior Center on 8/22/17.
- Attended the Rep. Elder Senior Citizen Event on 8/21/17 at the Community Center.

Clare County – Delegate Sandra Bristol

- Asked how many AC members are also County Commissioners, discussed the number of appointments to various boards.
- Township board has some discord, \$50,000 fine.
- Lori Ware the Clare County Senior Services Director expects the Adult Day Care to open on 10/20/17 at the Harrison meal site
- Renting part of the building to an ambulance company to defray costs

- Working on Community for a Lifetime designation
- Ms. Ware participated in the Kinship outreach event held on 8/11/17 at the RESD
- Clare County Transit Corporation does cross county lines, vehicles are all accessible. A transit van burned recently.
- A floating dock and wheelchair accessible features have been added at the State Park, the Bud Lake walking path is also new.
- Ms. Ware is writing grants on behalf of several county programs.

Gladwin County – Delegate LaVel Smith

- Visited the meal sites in Gladwin County.
- Phones have been down, cell phones are being used in the interim. Bob suggested that the old paper insulated phone lines become damp and do not transmit the signal.
- Participation in activities at the senior dining sites has been good.
- Riverwalk Place will host 700 or more vehicles for the “Jeep Creep” in September, older adults are looking forward to this event.

Gratiot County – Delegate Diane Conroy-Kellogg

- A sub-committee of the Region VII AAA Board voted to allow Gratiot COA to proceed with plans to close Fulton and Breckenridge meal sites earlier this summer. Activity that followed this included:
 - Public comment at the full Region VII AAA Board meeting in July from meal site coordinators opposing the closures.
 - The Region VII AAA full board “stayed” or voted not to take action after hearing the public comments.
 - Work to find additional resources to reduce the cost of operations at these sites, and to draw in additional participants are underway; they include presentations to community groups in Rainbow Lake, Perrington, and Fulton promoting COA services; The township voted to provide the Fulton site rent free and to include free trash pickup. Community leaders in Breckenridge are contributing support to keep that location open.
 - The Gratiot County COA newsletter indicated that savings from the closures would support investment in a salad bar, WIFI access, and new carpeting at the main dining site.
 - Bob Brown mentioned that the Gratiot COA is now not looking to close any site locations for at least a year.
 - Bill Walters mentioned that the job of the Advisory Council members is to advocate for the seniors.

Health Care Representative – Delegate Mary Donnelly

- Referenced an AARP article regarding long-term care insurance and the failure of Penn Treaty, a provider of long-term care insurance which is currently being liquidated.
- Conversation continued regarding federal requirements and the varying benefits of policies from any long-term care insurance provider for in-home care as well as what the policies pay for those who require a stay in a skilled nursing facility.

Huron County – Delegate Rich Swartzendruber

- ¼ mil renewal for Huron County seniors, 2/10 mil renewal for the county Transit (TAT).
- The Council on Aging sent \$1,000 of millage to support 211 NE Michigan
- \$5,000 to the Senior Ball committee
- Sebewaing has appointed a representative to the Council on Aging
- TAT has an agreement to cross M-53 into Sanilac county for the purpose of dialysis transport
- Conversation continued about county-funded transportation not crossing into surrounding counties because the rides are paid for by millage/county residents.

Isabella County – Delegate Jackie Curtis

- Visited all meal sites – Weidman numbers are improving; Winn is about the same.
- Thanked everyone who participated in National Call-in Day! People enjoyed being involved.
- Informed meal site participants about HB 4122 and the effort to establish a bi-partisan committee to look at redistricting, instead of having politicians be involved in the process.
- Promoted the August 8, 2017 Kinship outreach event which was held in Shepherd.
- State retiree meetings:
 - July speaker was Jane Keon, the author of Tombstone Town – a book about the St. Louis PPD and DDT contamination in 1970's.
 - August speaker was Laura Coffee from the Green Tree natural food store and co-op.
 - September speaker will be Walt Sorg, from SERA talking about the HB 4122 petition drive.
- COA held the 14th annual golf outing 8/4/17. Results not yet available. No raffles were held due to a staffing shortage.
- New COA Activities Director is Rebecca Bundy, travel and other activities have resumed.
- Brenda Upton will retire 9/8/17. She received the Liberty Bell award from the Isabella Bar Association. A retirement party will be held from 1 p.m. to 4 p.m. on 9/8/17 in her honor.
- Jennifer Crawford Brown will be the new COA Director starting 8/3/17. She has worked for the Tribe and also the American Association on Area Aging Agencies.
- COA Advisory Board is complete now that 6th district member Larry Fussman has been added.
- COA has several capital improvements budgeted for the coming year. Millage will stay at .88.
- COA is cooperating with the CMU College of Medicine in an older adult home visiting program.
- Assisted living facilities are asking about requirements of the Medicaid MI Choice home and community-based waiver. A presentation on this topic, Information and Assistance, MMAP and other Region VII AAA services will be provided at the next Advisory Council meeting.

Midland County – Delegate Richard Osburn

- Seniors are adjusting to the loss of their senior centers and being accepted into other locations following the flood damage that the south-west corner of the county roads/bridges experienced in June. Repairs may take years. Detours have extended travel time for people going to the senior centers.
- Greendale Senior Center – participants typically looked forward to Fall inter-generational activities which involved school age children in the shared building.
- Season's Adult Day Care is experimenting with a male-oriented fitness program and seeing good results.
- Midland Cancer Service is collaborating with the hospital and the American Cancer Society. Mr. Osburn provides some counseling services to patients. Conversation continued about coordinating support for MI Choice Waiver clients in the Midland area who are also using Cancer Services.
- Dialysis and transportation-the issue continues to be getting people the last 20' feet (from the vehicle to the door of the facility.)
- The New Hope Village homeless shelter will take into consideration the "senior homeless" and set aside rooms for this population.
- Accessibility and the lengths people go to modify their homes to meet their needs were discussed.
- The Greenhill Apartment building fire displaced 174 low-income and/or disabled adults. Water damage on all floors has resulted in the determination that removal and replacement of all drywall is necessary. People who resided in the building will need alternate housing for up to a year.
- Senior Services has received funding from community organizations and the hospital foundation that will be used to develop the new Community Center/Senior Center at Sanford. Preliminary plans involve demolition of the existing structure and then building new – conversation continued regarding the design of public restrooms, multi-use areas and the senior services section.

Minority Representative – Delegate Joseph Sownick

- Excused

Saginaw County – Delegate Charles Stack

- UAW retirees now have legal services.
- The COA picnic held at Haithco Park in June had more than 500 people.
- Haithco Park is offering free admission to county residents this season. The location is behind the Eleanor Frank Senior Center on Schust road making it convenient for older adults who use that site.
- Senior Day at the Children’s Zoo was a success! The event included free admission and lunch.
- Jessica Kirn is the Interim Director at COA.
- Chuck stated that the Advisory Council appointee should be someone vested in aging, rather than just appointed because they are a County Commissioner.
- Agreed with Sandra Bristol that the commitments expected of County Commissioners is excessive.

Sanilac County – Delegate Bill Walters

- Matter of Balance and Tai Chi classes are ongoing, these are the evidence-based workshops funded in part by Region VII AAA and \$3,000 from the Sanilac Senior Council. The Missionary Church where Matter of Balance classes are held is technically outside of the county, but has been annexed into Brown City. Conversation continued about counting only the participants who reside in Sanilac County, for the purposes of reporting to Region VII AAA.
- At recent Senior Council meeting it was mentioned that there were changes at Lakeshore Legal Aid, possibly it is their new regional telephone intake process for scheduling which in the past was handled locally by the Caro office attorneys and their staff. The number to use for free and immediate legal advice is 1-888-783-8190.
- Senior Council voted 6 to 3 to defund the “Dance Club” In past years, the group has provided the club with \$75/month in rent. Justification for not contributing included the reasoning that people are participating from outside of Sanilac County.
- The Senior Prom will be held in early November. This event is hosted by Building Ties.
- Sanilac Senior Council Chairman requested a copy of Region VII AAA’s AIP. This has been provided.

Tuscola County - Henry Wymore

- Senior millage and the Sheriff millage passed.
- The Senior dance will be 9/21/17.
- A resident requested in-home supports, this referral has been provided to Cass City Care Management, a phone screen and home visit have been arranged.

MSAC – Bill Walters

- No meeting was held.

Board of Directors – Bill Walters, Chair

- Taking care of business – paying bills.

State Advisory Council –

- No report.

Executive Director – Bob Brown

- Joseph Sowmick has been nominated to the State Advisory, we are waiting to hear if his nomination was accepted. This is the working arm of the State Commission for Services to the Aging (CSA). We may have additional opportunities to nominate representatives in the future.
- The CSA approved Region VII AAA’s 2018 AIP and the substantial amendment for transportation which uses remaining funds in this fiscal year to provide last resort door-to-door transportation when other providers cannot meet the need. This involves the purchase of two accessible vans, training for drivers and related expenses. Rides will be coordinated by Region VII AAA’s Information and Assistance staff. The CSA will be looking at the project as they work on the issue of non-emergency medical transportation statewide.

- A proposal has been submitted by Region VII AAA to the Michigan Health Endowment Fund (MHEF) for the purpose of launching a Care Transitions model that utilizes best practices including skilled and unskilled Community Health Workers (CHW), a visiting physician and pharmacy reconciliation to keep Medicare beneficiaries out of the hospital. It is expected that the program would become sustainable using Medicare reimbursement after the grant expires. MHEF announcement expected in November.
- McLaren health system may be interested in contracting with Region VII AAA for Community Health Workers (CHW) at a rate of \$40/hr.
- BCBS invited Region VII AAA to submit a proposal for funding related to the Care Transitions project.
- Board Chair Yvonne Corbat and myself met with Rep. Moolenaar and discussed the planned budget cuts to Title V Senior Employment programs and the Medicare, Medicaid Assistance Program (MMAP). These cuts eliminate programs in the first quarter of next year, we defend the need for MMAP as it is unbiased information about the programs. Moolenaar was engaging and will look at the issues, agrees. We invited his staff to tour our offices and learn more about the programs and services we offer.
- Met with Gladwin City Manager and the Mayor. Discussed bookkeeping issues, and the possibility of a step-down hospital being built.
- Region VII AAA had housing people on-site following the Greenhill Apartment fire who assisted people in need of housing.
- The Opioid crisis is affecting our region, this issue impacts older adults somewhat differently than the general population. Funding to combat opioid abuse is going to law enforcement, medical professionals and E.R. Docs.

VIII. **Public Comments:** None.

IX. **Advisory Council Comments:**

- Delegate Osburn, there is a statewide task force being formed to examine issues with affordable housing. Midland needs additional options. Also seeing interest from out of state families who are looking for oversight for their loved ones here in mid-Michigan. Rx legislation being proposed.

X. **Staff Comments:**

- Annette Jeske – We have completed four Kinship Outreach events, Saginaw, Shepherd, Clare, and Caro. Backpacks filled with school supplies were distributed. Adults engaged with community resources and organizations, a clown did face painting and refreshments were provided. Also, the Nursing Facility Transition BOLD re-design seeks public comments, they will be at Region VII AAA on Friday 8/25/17 from 1 p.m. to 3:30 p.m.

I. **Advocacy:**

XII. **Other:**

XIII. **Adjournment:**

MOTION: *Delegate McNally moved to adjourn. Delegate Curtis seconded and the meeting adjourned at 11:55 a.m.*

Respectfully Submitted,

Jackie Curtis, Secretary
Region VII AAA Advisory Council

Date Prepared: August 30, 2017

Prepared By: Annette Jeske

Date Approved:

AC MEET MIN 8-22-17

Region VII Area Agency on Aging
Administration&Program Development (Adm, Prog Dev, CM Adm)
Financial Status Report
For the Period Ending August 31, 2017

	Annual Budget 2017	YTD Expenditures 2017	Budget Balance 2017	Percentage of Budget Expended	Percentage of Deviation
Salaries	320,129	313,999	6,130	98%	6%
Fringes	133,489	129,281	4,208	97%	5%
Legal & Professional	51,986	19,956	32,030	38%	-53%
Audit and Accounting	1,765	1,765	(0)	100%	8%
Occupancy	23,816	21,831	1,985	92%	0%
Insurance	4,402	1,825	2,577	41%	-50%
Equipment	0	0	0	#DIV/0!	#DIV/0!
Equipment Maintenance & Repair	3,955	3,032	923	77%	-15%
Supplies	4,373	3,077	1,296	70%	-21%
Postage	6,269	4,627	1,642	74%	-18%
Telephone	2,962	2,622	340	89%	-3%
Staff Travel	11,422	10,362	1,060	91%	-1%
Conferences	2,917	2,272	645	78%	-14%
Membership Dues	2,687	1,998	689	74%	-17%
Special Events	2,780	2,780	0	100%	8%
Board/Advisory PerDiem/Travel	38,067	29,556	8,511	78%	-14%
Utilities	3,171	1,814	1,357	57%	-34%
	614,190	550,797	63,393	90%	-2%

Projection Percentage at 92%

Medicare/Medicaid Assistance Program (MMAP)
SMP 2 (HCFA)
MMAP MHEF
MMAP No-Cost Extension

	Annual Budget	YTD Expenditures	Budget Balance	Percentage of Budget Expended	Percentage of Deviation
MMAP Services (FY 2018)	63,421	27,415	36,006	43%	2%
SMP 2 (HCFA) Services (FY 2018)	17,381	2,557	14,824	15%	-10%
MMAP MHEF (FY 2018)	8,040	5,969	2,071	74%	-1%
MMAP No-Cost Extension (FY 2018)	1,513	1,424	89	94%	-3%

MMAP Projection Percentage at 42%	(Grant period 4/1/17-3/31/18)
SMP 2 (HCFA) Percentage at 25%	(Grant period 6/1/17-5/31/18)
MMAP MHEF Percentage at 75%	(Grant period 12/1/16-11/30/17)
MMAP No-Cost Ext Percentage at 97%	(Grant period 4/1/16-9/15/17)

TITLE V EMPLOYMENT TRAINING PROGRAM

Financial Status Report

July 1, 2017 through August 31, 2017

Items	Annual Budget 2018	YTD Expenditures 2018	Budget Balance 2018	Percentage of Budget Expended	Percentage of Deviation
T-V Administration	46,844	9,765	37,079	21%	4%
T-V Enrollees	421,596	67,402	354,194	16%	-1%
Total	468,440	77,167	391,273	16%	0%

Projection Percentage at 17%

FY 2018 Monthly Summary of Slots

Counties	FY 2018 Slots Allocated	SCSEP Monthly Enrollees Served
Bay		13
Clare		7
Gladwin		1
Huron		2
Midland		2
Saginaw		12
Sanilac		1
Tuscola		1
TOTAL	49 *	39

Slots Pending Per County

Title V Enrollment	39
Estimated employment	1
Entered employment	1

* Number of modified positions per the U.S. Department of Labor is 39. The modified positions are the result of the Federal minimum wage being lower than Michigan's minimum wage.

Directors Report

October 2017

Advocacy continues;

- Spoke with Appropriations Chair Laura Cox discuss waiver pilot
- Met with 4AMs lobbyist discuss waiver
- Attended a state senior housing task force, met with several legislators.

Region VII has applied for a MHEF grant regarding Care Transitions in partnership with St. Mary's Hospital, mobile doc practice and Valley AAA. In addition it has been asked to apply for a BCBS foundation grant regarding same project.

Region VII continues to Co-partner with SAGE, two other AAAs (Region 8 & 11) and the LGBT community on an MHEF approved grant regarding policy and cultural changes. Employee trainings have been held.

Region VII entered into a contract with McLaren to coordinate community health workers under a care transition program for \$40/hour.

Advocacy for Medicare and Medicaid Assistance Program (MMAP), Title V Senior Community Service Employment Program (SCSEP) and Meals on Wheels (MoW) continues.

IT continues development of a backup plan and has completed the printer/copier plan (completed) for Region VII and an encryption plan.

The Vans were received.

We received almost \$400 thousand in recoupments. The Waiver program has approximately \$141 thousand surplus through 11 months. It is now generating approximately \$100 thousand surplus per month. August generated \$120 thousand in surplus.

Reasons for improvements;

- Efficiencies in caseload management (via attrition)
- Reclassification to appropriate Capitation Categories
- Implemented Service analysis tool

I am feeling awesomely better.